

Phone: +66 2 568 8831  
Fax:  
AFTN: VTBAYOYX  
E-mail: aisthai@caat.or.th

CIVIL AVIATION AUTHORITY OF THAILAND  
Aeronautical Information Service Department  
**333/105** Lak Si Plaza, Khamphaeng Phet 6 Rd.,  
Talat Bang Khen, Lak Si, Bangkok 10210

AIC

**06/16**  
**10 Nov 2016**

---

### PROVISION OF INTERNATIONAL ARRIVAL AND DEPARTURE FEES REMITTANCES

International Arrival and Departure Fees shall be collected from Air Operators by calculating from numbers of International Arriving and Departing Passengers for fifteen Thai baht (15 THB) per passenger per flight, effective from 1 November 2016 onwards. All Air Operators are advised that the fees will be invoiced and collected by the International Air Transport Association (IATA) on behalf of the Civil Aviation Authority of Thailand.

In calculating number of above-mentioned International Arrival and Departure Fees, the following passenger shall not be included:

1. a transit passenger who is staying in the transit area not more than 12 hours;
2. a transit passenger, in an international departure flight, who is staying in the transit area more than 12 hours.
3. a transfer passenger, in an international departure flight.

Airlines must report the numbers of transit and transfer passenger to the system.

Air Operators who have a duty to pay such fee are as follows;

1. Operators with the Thai Air Operator Certificate who provide Scheduled Air Transport Service and Non-scheduled air transport service on international routes;
2. Foreign air operators who provide Scheduled air transport service and Non-scheduled air transport service on international routes.

The Air Operators shall furnish information on their international flights and numbers of passengers carried in each flight through the electronics system as specified by IATA. IATA will then issue the invoice to the Air Operators. Such information shall be submitted to the system within the timeframes specified by IATA.

Upon receiving such information as specified, IATA will issue International Arrival and Departure Fees Invoices to the Air Operators within the timeframes. The Air Operators shall remit the International Arrival and Departure Fee in total to IATA following IATA instruction.

IATA held meetings to provide guidelines for assuring understanding among the Air Operators on the submission of required information through the electronics system and issuance of invoices as above. Also, the remittance of the fee and details on the bank account have been clarified in such meetings.

Any Air Operator with the duty to remit the International Arrival and Departure Fees who failed to remit the full or correct amount of such fees shall pay the surcharge of two percent per month of the fees not remitted in whole or in part. A fraction of a month shall be charged for a month.

Any inquiries please contact:

**IATA Point of Contact**

For registrations and data entry please contact:

BDG Thailand support team

Tel: +66 (0) 2 107 28 40

E-mail: [BDGThailand@iata.org](mailto:BDGThailand@iata.org)

For all payments, invoices, reconciliation and general queries please contact:

E&F Client Services

Mrs. Undraa BUUVEIBAATAR

Tel +41 (0) 22 770 2640 / 41 22 770 28 25

Fax +41 (0) 22 770 2654

E-mail: [efs@iata.org](mailto:efs@iata.org)

**CAAT Point of Contact**

Ms. Pornvenus Kitisrivoraphan

The Civil Aviation Authority of Thailand (CAAT)

333/105 Lak Si Plaza, Khamphaeng Phet 6 Rd.,

Talat Bang Khen, Lak Si, Bangkok, Thailand 10210

Website: [www.caat.or.th](http://www.caat.or.th) Email: [regulatoryfee@caat.or.th](mailto:regulatoryfee@caat.or.th)