

Requirements of the Civil Aviation Authority of Thailand

No. 4

Re: Foreign Aircraft Maintenance in Thailand Certificate

By virtue of the second paragraph of Section 41/110 of the Air Navigation Act B.E. 2497 as amended by the Royal Decree on the Amendment to the Air Navigation Act B.E. 2497, B.E. 2558, the Director of the Civil Aviation Authority of Thailand (the “Director”) hereby issues the following requirements:

Clause 1 These requirements shall be called the “Requirements of the Civil Aviation Authority of Thailand No. 4, Re: Foreign Aircraft Maintenance in Thailand Certificate” (the “Requirements”).

Clause 2 These Requirements shall come into force from the date on which they are published in the Government Gazette.

Clause 3 Any person who is desirous of obtaining the Foreign Aircraft Maintenance in Thailand Certificate shall submit an application to the Director using the form prescribed and notified by the Director, along with the following documents and evidence:

- (1) Copy of the company affidavit or evidence of juristic person’s incorporation showing the following particulars: name, capital, objectives, location of its office, and names of the authorised persons. Such document shall have been issued within six months prior to the date on the document;
- (2) Certificate for Engaging in Aircraft Maintenance from the country where the aircraft is registered;
- (3) Evidence of its financial position issued by a financial institution;
- (4) List of aircraft to undergo maintenance, including the type or model and name of the manufacturer, country of registration of the aircraft to undergo maintenance, and the aircraft maintenance manual;
- (5) Details of the location, buildings, diagram of the layout plan of the location or buildings;
- (6) Diagram of the organisational structure, names and job titles of the executives, and names of the persons responsible for the maintenance work;
- (7) List of names of the employees or engineers who are authorised to sign on the letter of approval for the maintenance work performed; and
- (8) Plan for training programs for employees or engineers at the repair station.

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Clause 4 Upon receipt of the application form and the documents and evidence in Clause 3, the Director shall inspect the same to check for the accuracy and completeness of the information. If the application and documents and evidence are correct and complete, and the applicant has the ability to safely perform the maintenance, the Director shall issue the Foreign Aircraft Maintenance in Thailand Certificate to the applicant according to its maintenance rating.

The Foreign Aircraft Maintenance in Thailand Certificate under the first paragraph shall be in the form prescribed and notified by the Director. The Director may also prescribe the type of aircraft, major aircraft appliances, TSO articles, or aircraft parts on which maintenance work can be performed at the repair station, as well as the methods, terms and details of the operations of the repair station, or maintenance limitations in the Foreign Aircraft Maintenance in Thailand Certificate.

In considering the maintenance rating for aircraft of the applicant under the first paragraph, the Director shall ensure that the maintenance rating under the Foreign Aircraft Maintenance in Thailand Certificate shall not exceed the rating prescribed in the certificate issued by the country of registration of the aircraft. If the Director is of the view that the applicant does not have the capacity to perform the foreign aircraft maintenance as stated in the application, the Director shall serve a notice to the applicant detailing the rationale for its being denied the Foreign Aircraft Maintenance in Thailand Certificate.

Clause 5 The Foreign Aircraft Maintenance in Thailand Certificate holder shall perform maintenance work in accordance with its maintenance rating, the maintenance specifications, and other conditions prescribed in the Foreign Aircraft Maintenance in Thailand Certificate.

Clause 6 If the Foreign Aircraft Maintenance in Thailand Certificate holder is desirous of:

- (1) Increasing or reducing the maintenance rating;
- (2) Increasing, reducing, or making changes to the compliance with the maintenance specifications; or
- (3) Changing or modifying the location or facilities for performing the maintenance,

the Foreign Aircraft Maintenance in Thailand Certificate holder shall submit an application for a new Foreign Aircraft Maintenance in Thailand Certificate to the Director using the form prescribed and notified by the Director, along with the relevant documents and evidence at least 45 days prior to the intended operation date under the new conditions. The Foreign Aircraft Maintenance in Thailand Certificate holder shall only be able to continue the operations after having received the new Foreign Aircraft Maintenance in Thailand Certificate, and shall surrender the original Foreign Aircraft Maintenance in Thailand Certificate holder to the Director.

In the case of a request to amend the details of the submitted documents or evidence in Clause 3, and such changes do not constitute material amendments to the Foreign Aircraft Maintenance in Thailand Certificate, the Foreign Aircraft Maintenance in Thailand Certificate holder shall serve a notice to the Director along with the revised documents or evidence within 15 days, and the Director shall keep a record of those changes. In doing so, the Director may specify other relevant details in this respect as he/she deems appropriate.

Clause 7 The Foreign Aircraft Maintenance in Thailand Certificate holder shall display the Foreign Aircraft Maintenance in Thailand Certificate in a location which can be easily seen at the location of business operation.

Clause 8 The Director is authorised to suspend the Foreign Aircraft Maintenance in Thailand Certificate in the following cases:

(1) The Foreign Aircraft Maintenance in Thailand Certificate holder violates or fails to comply with the maintenance specifications;

(2) The Foreign Aircraft Maintenance in Thailand Certificate or Certificate for Engaging in Aircraft Maintenance has been partially suspended by the relevant authority of the country that granted the holder the Foreign Aircraft Maintenance in Thailand Certificate or Certificate for Engaging in Aircraft Maintenance; or

(3) The Foreign Aircraft Maintenance in Thailand Certificate or Certificate for Engaging in Aircraft Maintenance has been revoked by the relevant authority in certain countries.

Clause 9 The Director is authorised to revoke the Foreign Aircraft Maintenance in Thailand Certificate in the following cases:

(1) The Foreign Aircraft Maintenance in Thailand Certificate holder lacks a material qualification, and this cannot be rectified, or lacks other qualifications and fails to rectify such lack of qualification within the prescribed timeframe as instructed by the Director;

(2) The Foreign Aircraft Maintenance in Thailand Certificate or Certificate for Engaging in Aircraft Maintenance is revoked by the relevant authorities in all of the countries that had granted the holder the Foreign Aircraft Maintenance in Thailand Certificate or Certificate for Engaging in Aircraft Maintenance; or

(3) The Foreign Aircraft Maintenance in Thailand Certificate has been suspended more than twice during the past two years.

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Director of the Civil Aviation Authority of Thailand