



Order of the Civil Aviation Authority of Thailand

No 286/2560

Subject: Administration of Annexes to the Convention on International Civil Aviation

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By virtue of Section 37 of Civil Aviation of Thailand Emergency Decree B.E. 2558, the Civil Aviation Authority of Thailand has the power and duty to issue regulations, requirements, notifications, rules and orders to stipulate qualifications, rules, procedures, conditions, standards and practical guidelines to ensure conformity with current and timely International Standards. Therefore, in order to enhance efficiency in handling of International Civil Aviation Organization (ICAO)'s State Letters to administer the Annexes to the Convention on International Civil Aviation done at Chicago on 7<sup>th</sup> December 1944 (B.E.2487), the Civil Aviation Authority of Thailand hereby prescribes methods and procedures with regard this as follows:

1. The following orders shall be repealed:

(1) Department of Civil Aviation Order No. 139/2558, Subject: Procedure for Making of Civil Aviation Regulations to be complete and in compliance with Annexes to the Convention on International Civil Aviation, given on 9 March 2015 (B.E.2558);

(2) Department of Civil Aviation Order No. 202/2558, Subject: Appointment of the Working Group for Establishing and Amending Civil Aviation Regulations to be in compliance with Amendments of Annexes to the Convention on International Civil Aviation, given on 1 April 2016 (B.E.2559).

2. The International Relations Division, the Foreign Affairs Department shall be the office responsible for the following up with International Civil Aviation Organization (ICAO) with regard to its directions related to the amendments of the Annexes to the Convention. The Division shall work as the Focal Point for handling ICAO State Letters, on behalf of the Civil Aviation Authority of Thailand, and for coordinating with other Groups/Divisions/Departments in the Civil Aviation Authority of Thailand.

3. Upon being...

3. Upon being informed of any ICAO State Letter, the International Relations Division shall transmit the Letter to the Legal Department within 7 days from the date of its publication on the ICAO's website. After receiving the ICAO State Letter, the Legal Department shall then inform relevant offices which are responsible for the concerned Annex thereof and shall give preliminary opinions on prospective establishments or amendments of laws, rules, regulations, orders, and practices in order to comply with the amended Annex, by following the procedures provided in the ICAO Annex Management Manual attached to this Order.

4. Relevant offices shall consider the amendment of Annex related to the tasks within their own responsibilities by conducting a study, analysis and comparison of ICAO's amendments of the Annexes to the Conventions to the existing laws, rules, regulations, orders, and practices whether they are in compliance, should be amended, or should be made. This process shall be done through coordination with the Legal Department in order to make a conclusion concerning implications of the amended Annex for the existing laws, rules, regulations, orders, and practices. The relevant offices shall include the following Groups, Divisions and Departments:

- (1) Aeromedical Group;
- (2) Standards Development Division in the Personnel Licensing Department;
- (3) Dangerous Goods Standards Development Division in the Dangerous Goods Standards Department;
- (4) Security Standards Development Division; and Facilitation Standards Development Division in the Aviation Security and Facilitation Standards Department;
- (5) Air Traffic Management Standards Division; Navigation Aids Division; Aeronautical Information and Charts Standards Division; and Aeronautical Meteorology Division in the Air Navigation Services Standards Department;
- (6) Flight Standards Development Division in the Flight Operations Standards Department;
- (7) Aerodrome Standards Development Division in the Aerodrome Standards Department;
- (8) Airworthiness Standards Development Division in the Airworthiness and Aircraft Engineering Department.

5. The relevant office referred in 4. shall propose the conclusion concerning the implications of the amended Annex to the Director General of the Civil Aviation Authority of Thailand for approval before informing the International Relations Division, the Foreign Affairs Department thereof. The Division shall then send a letter to ICAO giving notification whether to accept the amendment of Annex or to file the differences; as well as, notify the Aeronautical Information Services Department to publish them in AIP Thailand,

in accordance...

in accordance with the procedures and within timeframe as provided in the ICAO Annex Management Manual attached to this Order.

6. After notification of acceptance or differences has been given to ICAO, the relevant office shall draft provisions or amendments of laws, rules, regulations, orders, and practices within the timeframe as provided in the ICAO Annex Management Manual attached to this Order and propose them through the Legal Department to the Director General of the Civil Aviation Authority of Thailand.

The Legal Department shall scrutinize the proposed draft provisions or amendments done by the relevant office under the first paragraph within the timeframe as provided in the ICAO Annex Management Manual attached to this Order.

7. All the Groups, Divisions, and Departments shall follow the procedures and timeframes as provided in the ICAO Annex Management Manual attached to this Order.

As from now onwards.

Given on 30 June 2017 (B.E.2560)

-Signature-

(Chula Sukmanop)

Director General of the Civil Aviation Authority of Thailand