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| **Part I** |
| **Approval of Dangerous Goods Training Programs Checklist** |
| **Name of Operator**Name of operator | **Date submitted**DD / MM / YY |  **Application NO.** *For CAAT* |
| **Title of training program** Title of training Program | **Instructor Name:**Instructor Name |
| **Prior Approval Number /Date issued(If applicable)** | **Type of submission** [ ]  Initial Submission [ ]  Amendment | **Type of program** [ ]  Initial[ ]  Recurrent [ ]  Other (Specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **How the training is to be delivered** [ ]  Classroom Delivery [ ]  Home Study [ ]  Computer Based Training (CBT)[ ]  Other (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Coordinator Name:**Coordinator Name | **FAX:**Fax number | **Coordinator telephone Number:**Phone Number | **E-Mail Address:**E-mail. |
| **Please ensure that*** **Every page is identified with a page number, a date and a revision number.**
* **There is a list of effective pages**
* **All the applicable training references are inscribed on the “Reference in the applicable Training Program “column** and **column C1.1 question number in Part II of the form. If the topic is not applicable "n/a" should be inscribed.**
* **A copy of all audio-visual (transparencies, PowerPoint & movies) is included (if applicable)**
* **All student handouts exams, answer sheet, correctors and marking details are included.**
* **The passing grade is mentioned.**
* **Operator declaration and signature in last page must be signed**
* **If the program is a Home Study, submit the form use by the trainee to attest that he/she has completed the training.**
* **A grey highlighted box in the table means that a category of personnel does not require that area training**
* **Reference in the applicable Training Program should be detail appropriate with training material**
* **Provide login and password for CAAT inspector.**
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| **Part I** |
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| **NO.** | **Aspect of transport of dangerous goods by air with which they should be familiar, as a minimum** | **Category of PersonnelDG approved operator** | **Category of PersonnelNON-DG approved operator** | **Reference in the applicable Training Program** | **Comment*****CAAT*** |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 12 |
| **1.0** | **General Philosophy** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **1.1** | General applicability (ICAO TI 1;1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **1.2** | Reference to specific dangerous goods accidents (ICAO TI 7;4.2 IATA 1.4.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **1.3** | References to law and source documents (ICAO TI 7;4.2 IATA 1.4.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **1.4** | Definition of Dangerous Goods (ICAO TI 1;3.1 IATA 1.0) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **1.5** | State and Operator Variations (ICAO TI Attachments 3; 1,2 IATA 2.8) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **1.6** | Unit of Measurements (ICAO TI 1;3.2 IATA APP B.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.0** | Limitation of Dangerous Goods on Aircraft |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.1** | Dangerous goods Forbidden for Transport by Air under any circumstances (ICAO TI 1;2.1 IATA 2.1.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.2** | Medical aid for patients.(ICAO TI 1; 1.1.5.1 a, 1.1.5.2, 1.1.5.4) (IATA 1.2.7.1(a), 1.2.7.2, 1.2.7.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.3** | Veterinary aid for animals. (ICAO TI 1; 1.1.5.1 b, 1.1.5.2, 1.1.5.4)(IATA 1.72.7.1(b), 1.2.7.2, 1.2.7.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.4** | Excess baggage being sent as cargo (ICAO TI 1; 1.1.5.1 g IATA 1.2.7.1g) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.5** | Exceptions for Dangerous Goods of the Operator (ICAO TI 1;2.2 IATA 1.2.7, 2.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.6** | Transport of Dangerous Goods by Post (ICAO TI 1;2.3 IATA 2.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.7** | Dangerous Goods in Excepted Quantities (ICAO TI 1;2.4 IATA 2.6) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.8** | Dangerous Goods in Limited Quantities (ICAO TI 1;2.5 IATA 2.7) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.9** | Need for approval to carry dangerous goods.(ICAO TI 1: 1.1.2, 2.2.2, 4.1.2 IATA 1.2.5.1, 2.5.2.1, 1.5.1.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.0** | **General Requirements for shippers** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.1** | General (ICAO TI 5;1.1 IATA 1.3.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.2** | General provision for Class 7 (ICAO TI 5;1.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.3** | Information to employees (ICAO TI 5;1.3 IATA 1.3.2(a)) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.4** | Training (ICAO TI 5;1.4 IATA 1.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.5** | Salvage packaging (ICAO TI 5;1.5 IATA 5.0.1.6) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.6** | Empty packaging (ICAO TI 5;1.6 IATA 5.0.2.13.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.7** | Mixed packing (ICAO TI 5;1.7 IATA 5.0.2.11) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.0** | **Classification** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.1** | Classes and divisions (ICAO TI, Part 2, Introductory Chapter, point 2 IATA 3.0.1, 3.1.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.2** | Complete List of Classes, divisions and definitions (ICAO TI 2;1 to 2;9 IATA 3.1-3.9) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.3** | Packing Groups (ICAO TI Part 2, Introductory Chapter, point 2.4 IATA3.0.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.4** | Classification of Substances and Articles with Multiple Hazards (ICAO TI Part 2, Introductory Chapter, point 4 and table 2-1 IATA 3.10, Table 3.10.A) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.5** | Transport of samples (ICAO TI Part 2, Introductory Chapter 5 IATA 3.11) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.0** | **List of Dangerous Goods**  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.1** | Arrangement of the Dangerous Goods List (ICAO TI 3;2.1 and Table 3-1 IATA 4.0.2, TABLE 4.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.2** | UN Numbers and Proper shipping name (ICAO TI Part 2, Introductory Chapter, point 3 IATA 3.11.1, 3.11.2, 4.0.1, 4.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.3** | Method of using the Dangerous Goods List for articles or substances specifically listed by name (ICAO TI 3;1.1.2 IATA 4.0.2.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.4** | Mixtures and solution containing one or more dangerous substances (ICAO TI 3;1.3 IATA 4.1.0, 4.1.3.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.5** | Forbidden dangerous goods entries in the Dangerous Goods List (ICAO TI 3;2.1.1 and Note 1 IATA 4.1.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.6** | Special provision entries in the Dangerous Goods List (ICAO TI 3;3 and Table 3-2 IATA 4.4) |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |
| **5.7** | Quantity Limitations for types of aircraft (ICAO TI 3;2.1 IATA 4.1.6.10, 4.1.6.12) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.8** | Dangerous goods in limited quantities (ICAO TI 3;2.1 IATA 2.7, 4.1.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.9** | Dangerous goods packed in excepted quantity (ICAO 3;5 IATA 2.6) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.0** | **Packing requirements** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.1** | General packing requirements (ICAO TI 4;1 and 4;2 IATA 5.0.1.2, 5.0.2, 5.0.2.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.2** | Types of packaging (IATA 5.0.2.6.2, 5.0.2.12) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.3** | Marking of packaging other than inner packaging (ICAO TI 5;2 and 6;2 IATA 6.0.4, 7.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.4** | Different substances packed together (ICAO TI 4;1.1.7 and 4;1.1.8 IATA 5.0.2.11) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.5** | Overpacks (ICAO TI 1;3.1 and 5;1.1 IATA 5.0.1.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.6** | Packing Instructions (ICAO TI 4;3 to 4;11 IATA 5.0.6, 5.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.7** | Use of the packing instructions in conjunction with the Dangerous Goods List (ICAO TI 4;2 IATA 5.0.6, 5.1.0, 5.1.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7.0** | **Labelling and marking** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7.1** | Package markings (ICAO TI 5;2 IATA 7.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7.2** | Labelling (ICAO TI 5;3 IATA 7.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7.3** | Marking of Overpacks (ICAO TI 5;2.4.10) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **7.4** | Handling Labels (ICAO TI 5;3.5.2 IATA 7.2.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **8.0** | **Dangerous goods transport document and other relevant documentation** |  |  |
| **8.1** | Dangerous goods transport document (ICAO TI 5;4.1) IATA 8.0.2.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **8.2** | Certification(ICAO TI 5;4.1.6 IATA 8.1.6.12) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **8.3** | Air Waybill information (ICAO TI 5;4.2 IATA 8.1.6.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **8.4** | Additional documentation for other than radioactive material (ICAO TI 5;4.3 IATA 8.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **8.5** | Retention of Transportation Document (ICAO TI 7; 4.11 IATA 9.8) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.0** | **Acceptance Procedure** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.1** | General inspection requirements before acceptance (ICAO TI 7;1.1.1 IATA 9.1.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.2** | Inspection for documentation, retention of document, marking, labelling, no leakage and integrity is not compromised (ICAO TI 7;1.2 IATA 9.1.2)  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.3** | Special Responsibilities – Infectious Substances (ICAO TI 7;1.5 IATA 9.1.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.4** | Acceptance Checklist (ICAO TI 7;1.3 IATA 9.1.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.5** | Cargo Acceptance Procedures (ICAO TI 7;1.1 IATA 9.1.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.6** | Undeliverable consignments of radioactive material (ICAO TI 7;1.6) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10.0** | **Recognition of undeclared dangerous goods** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10.1** | Provision to aid recognition of undeclared dangerous goods (ICAO TI 7;6 IATA 2.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10.2** | Awareness of consumer warning label, GHS (ICAO 7;4.2 , IATA B.4.A) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10.3** | Recognised of undeclared dangerous goods through X-ray  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.0** | **Storage and loading procedures** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.1** | Loading restrictions on the flight deck and on passenger aircraft (ICAO TI 7;2.1 IATA 9.3.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.2** | Loading of incompatible dangerous goods and segregation (ICAO TI 7;2.2 and Table 7-1 IATA 9.3.2, TABLE 9.3.A) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.3** | Loading of packages containing liquid dangerous goods (ICAO TI 7;2.3 IATA 9.3.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.4** | Loading and securing of dangerous goods (ICAO TI 7;2.4 IATA 9.3.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.5** | Accessibility of cargo aircraft only package (ICAO TI 7; 2.4.1 IATA 9.3.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.6** | Damaged Packages of dangerous goods (ICAO TI 7;2.5 IATA 9.3.6) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.7** | Visibility of marking and labels (ICAO TI 7;2.6 IATA 9.2.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.8** | Replacement of labels (ICAO TI 7;2.7 IATA 9.3.7) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.9** | Identification of unit load devices containing dangerous goods (ICAO TI 7;2.8 IATA 9.3.8) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.10** | Handling and Loading of Radioactive Material (ICAO TI 7;2.9 IATA 10.9.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.11** | Loading of magnetized materials (ICAO TI 7;2.10 IATA 9.3.9) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.12** | Loading of dry ice (ICAO TI 7;2.11 IATA 9.3.10) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.13** | Loading of UN2211, polymeric beads, expandable or UN3314, plastics moulding compound (ICAO TI 7;2.12 IATA 9.3.12) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.14** | Handling of self-reactive substances and organic peroxides (ICAO TI 7;2.13 IATA 9.3.15) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.15** | Handling and loading of intermediate bulk containers (IBCs) (ICAO TI 7;2.14 IATA 9.3.16) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.16** | Inspection for damage or leakage (ICAO TI 7;3.1 IATA 9.3.6, 9.4.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11.17** | Damaged or leaking packages of radioactive material contaminated packaging (ICAO TI 7;3.2 IATA 10.9.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **12.0** | **Pilot’s notification** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **12.1** | Information to Pilot-in-Command (ICAO TI 7;4.1 IATA 9.5) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **12.2** | Accessibility of NOTOC (ICAO TI 7; 4.1.5,4.1.8 IATA 9.5.1.1.8-9) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13.0** | **Provisions for passengers and crew** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13.1** | Information to passengers (ICAO TI 7;5.1 IATA 1.4.3, 9.5.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13.2** | Passenger check-in procedures (ICAO TI 7;5.2 IATA 1.4.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13.3** | List of general descriptions to aid recognition of undeclared dangerous goods (ICAO TI 7;6 IATA 2.2.2-3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13.4** | Dangerous goods carried by passengers or crew (ICAO TI 8;1.1 IATA 2.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.0** | **Emergency procedures** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.1** | Definition of dangerous goods accident and incident (ICAO TI 1;3.1 IATA APP A |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.2** | Information by Pilot-in-command in case of In-Flight Emergency (ICAO TI 7;4.3 IATA 9.5.1.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.3** | Reporting of dangerous goods accidents and incidents (ICAO TI 7;4.4 IATA 9.6.1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.4** | Reporting of undeclared or misdeclared dangerous goods (ICAO TI 7;4.5) IATA 9.6.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.5** | Reporting of dangerous goods occurrences (ICAO TI 7;4.6 IATA 9.6.4) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.6** | Information by the operator in case of an aircraft accident or incident (ICAO TI 7;4.7 IATA 9.6.3) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14.7** | Emergency response information (ICAO TI 7;4.9 IATA 9.5.1.2) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Note: The dangerous goods activities of the operator and individual employee(s) will dictate the amount of information needed in the training curriculum and the duration of the training program

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| **Part II** |

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| **Ref** | **Areas of Training** | **Comments** | **Acceptable** |
| **Yes** | **No** | **N/A** |
| **C1 Test to verify understanding** |
| C1.1 | Do the questions verify understanding of the following aspects? |  |  |  |  |
| **Aspect** | **Question number(s)** | **Comments** |
| General Philosophy |  |  |
| Limitations |  |  |
| General requirement for shipper |  |  |
| classification |  |  |
| List of Dangerous Goods |  |  |
| General packing requirements  |  |  |
| Labelling and marking |  |  |
| Dangerous Goods transport document and other relevant documents |  |  |
| Acceptance Procedures |  |  |
| Recognition of undeclared dangerous goods |  |  |
| Storage and loading procedures |  |  |
| Pilots’ notification |  |  |
| Provisions for passengers and crew |  |  |
| Emergency Procedures |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| C1.2 | Duration appropriate to level of questions |  |  |  |  |
| C1.3 | Test conditions **Declaration and Signature**; The information given in this application form is correct to the best of my knowledge and belief.

|  |  |  |
| --- | --- | --- |
| name | signature | date |

 |  |  |  |  |

**Declaration and Signature**;

 The information given in this application form (Part I and II) is correct to the best of my knowledge and belief.

Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- |
| **Competent official use only** |
| **C FINDINGS** |
| **Ref** | **Finding** | **Timescale for remedial action** |
|  |  |  |
|  |  |  |
|  |   |  |

**Approve Training Programs:**

[ ]  **YES**

[ ]  **NO (for the reasons shown in C)**

**Note \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Appear to comply with the requirements of the Technical Instructions**.

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| **INSPECTOR CONDUCTED** |
| **name** | **signature** | **date** |