

(Translation)

- Official Emblem -

Regulation of the Civil Aviation Authority of Thailand  
on Qualification, Appointment, Authorization and Supervision of Aviation Inspector  
B.E. 2560 (2017)

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Whereas, Air Navigation Act B.E. 2497 as amended by the Emergency Decree Amending the Air Navigation Act B.E. 2497, B.E. 2558, Section 4 stipulates that “Competent Official” means the Director General and a person appointed by the Director General to execute the duties under this Act, and according to Section 65, 66 and 67 which stipulate that the competent official shall have the power to request for documents to be brought with aircraft for inspection and to seizure such documents; to enter any place of a licensed aerodrome, temporary takeoff and landing area for aircraft or place in which an air navigation facility is situated; to enter a factory or place in which an aircraft or the part of an aircraft is built, assembled, repaired, or inspected and removed/adjusted; to board and inspect and search an aircraft, upon having reasonable grounds to believe that there is prohibited or restricted goods on board to inspect an aircraft, which has a Certificate of Airworthiness to enter and inspect the place of storage of that aircraft; to seize a prohibited or restricted goods to detain the departure of an aircraft, when there is violation of the provisions of this Act with respect to any aircraft, as well as Section 37 (3) of Civil Aviation Authority of Thailand Emergency Decree B.E. 2558, stipulates that for the purpose of regulate, control, inspect, surveillance and assess all operations related to civil aviation in addition to the powers under the law on air navigation, the Director General and competent officials authorized by the Director General shall have the power to summon any person involved to clarify or provide documents and evidence for consideration; and have the authority to enter any related place for inspection, including to enter any place or board an aircraft at any time when the aircraft is parked or in flight.

Because the use of the power of competent official in safety inspection is essential to the performance of duties of the Civil Aviation Authority of Thailand, to acquire aviation safety inspector who has knowledge, experience, integrity, with fair and suitable with the power of “Competent Official” under the laws. The Director General issued the regulation as follows:

**Clause 1** This Regulation shall be called “Regulation of the Civil Aviation Authority of Thailand on Qualification, Appointment, Authorization and Supervision of the Aviation Inspector B.E. 2560 (2017)”

**Clause 2** This Regulation shall be come into force on the date following the date of issue.

**Clause 3** Regulation of the department of Civil Aviation on Qualification, Delegation Performance of Duties and Supervision of the Competent Official under the Air Navigation Act B.E. 2497, B.E. 2558 shall be abolished.

**Clause 4** In this Regulation,

“Manual” means Any type of inspector handbook or manual or any credentials document called by other name with similar purpose, approved by the General Director.

“Inspector Document” means inspector credentials and airport security.

“Inspector Credentials” means a document evidencing the appointment as competent official.

“Inspector” means a person who is appointed by the General Director under the law on Air Navigation and on the Civil Aviation Authority of Thailand Regulation, to be competent official with the duty of Aviation Safety Inspector-AIS, Aviation Security Inspector-AVSEC and Air Transport Facilitation Inspector-FAL, as in the types specified in Clause 5.

“Director General” means the Director General of the Civil Aviation Authority of Thailand

“Authority” means the Civil Aviation Authority of Thailand

“Requirement” means Requirement on Qualification and Training for each type of inspector

**Clause 5** Inspector shall be classified into 10 types as follows:

**(1) Personnel Licensing Inspector-PEL** consists of:

- (a) Language Proficiency Inspector –PEL-LPI
- (b) Airline Transport Pilot License Inspector –PEL-ATPL
- (c) Commercial Pilot License Inspector –PEL-CPL
- (d) Aircraft Maintenance Engineer License Inspector –PEL-AME
- (e) Air Traffic Control License Inspector –PEL-ATC
- (f) Flight Dispatcher License Inspector –PEL-FDI
- (g) Medical Assessor –PEL-MA

**(2) Approved Training Organization Inspector –ATO** consists of:

- (a) Approved Pilot Training Organization Inspector –ATO-PTO
- (b) Approved Maintenance Training Organization Inspector –ATO-AMO
- (c) Approved Air Traffic Control Training Organization Inspector –ATO-ATC
- (d) Approved Training Device Inspector –ATO-FLT
- (e) Language Proficiency Testing Center Inspector –ATO-LPGC

**(3) Flight Operations Inspector-FOI** consists of:

- (a) Air Operator Certificate –FOI-AOC
- (b) Cabin Safety Inspector –FOI-CSI
- (c) Inspecting Officer –Flight Operations-FOI-IOO

**(4) Dangerous Goods Inspector –DGI**

**(5) Airworthiness Inspector –AIR** consists of:

- (a) Airworthiness Inspector –AIR-AWI
- (b) Aircraft Engineering Inspector –AIR-EGI
- (c) Repair Station Inspector –AIR-RES

**(6) Air Navigation Services Inspector –ANS** consists of:

- (a) Air Traffic Management Inspector –ANS-ATM
- (b) Instrument Flight Procedure Design Inspector –ANS-PANS-OPS
- (c) Communication Navigation Surveillance Inspector –ANS-CNS
- (d) Flight Inspection Inspector –ANS-FIS
- (e) Cartographic Inspector –ANS-CTP
- (f) Aeronautical Information Services –ANS-AIS
- (g) Meteorological Inspector –ANS-MET

**(7) Aerodrome and Ground Aids Safety Inspector-AGA** consists of:

- (a) Physical Characteristics Inspector AGA-PHC
- (b) Visual Aids for Navigation Inspector –AGA-VAN
- (c) Airside Operations Inspector –AGA-AOI
- (d) Emergency Plan and Rescue and Fire Fighting Inspector –AGA-ERF
- (e) Aerodrome Safety Management System Inspector -AGA-SMS

**(8) Aviation Security Inspector –AVSEC**

**(9) Air Transport Facilitation Inspector –FAL**

**(10) Aviation Environment Inspector –ENV**

**Clause 6** Inspector shall be appointed by the Director General

The inspector who is appointed in accordance with this Regulation shall be the competent official appointed by the Director general to act Director in accordance with the law on Air Navigation and assigned to perform in accordance with the law on Civil Aviation Authority of Thailand, as the case may be.

In appointing an inspector in accordance with this Regulation, the Director General shall issue an appointment order and also issue inspector document for identification purpose while on duty.

**Part 1**

**Qualification, Application for Appointment and Assignment**

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**Clause 7** A person who will be appointed as inspector by the Director General shall have the following qualification:

(1) Being an employee of the Authority with the period of working or in position as specified in the Requirement attached to this Regulation.

(2) have knowledge, expertise, and experience related to the performance of duties as specified in the Requirement attached to this Regulation.

(3) have successfully completed basic and specific training courses for inspector in each type or other equivalent training courses appointed by the Director General or recurrent training in case of renewal, as specified in the Requirement attached to this Regulation.

(4) have successfully completed on the job training –OJT for inspector in each type as specified in the Requirement attached to this Regulation.

(5) have been nominated for the appointment as inspector by his manager or other relevant department manager.

(6) have no record of stigma or misbehaviors such as corruption or misconduct or being finally sentenced imprisonment except punishment for offenses committed through negligence or petty offenses

In case of reasonable ground and necessity with the consideration of knowledge, expertise and experience in the previous performance of duties, the Director General may exempt the qualification as in (1), (2), or (4) on case by case basis.

**Clause 8** Any person who wishes to be appointed as an inspector by the Director General shall submit an application form as shown in the attachment of this Regulation to Quality Assurance Group with the following evidence:

(1) A nomination letter for appointment as inspector by his manager or other relevant department manager

(2) A copied of employee identity card, Thai citizen identity card or governmental official identity card

(3) Evidence to demonstrate knowledge, expertise and experience relevant to the inspector's duties as per the type of application.

(4) A copied of qualification or training certificate in accordance with Clause 8 (3).

(5) On the job training –OJT Evaluation carried out by the personnel approved by the Director General as on the job training inspector –OJTI or by experienced credentialed inspector, in accordance with the form as shown in the attachment of this Regulation.

(6) 3 of 2-inche passport photos, which must show a full front view of the face and taken not more than 6 months.

(7) Background checked, not more than 3 months since the date of issue

(8) Other evidences required by the Director General

**Clause 9** If it appears that the applicant has the qualifications as set out in Clause 7, and has submitted all the evidences as required for each type of inspector in accordance with Clause 8, the Director General shall appoint as the inspector by issuing the appointment order and the inspector document.

Prior to the appointment and the issuance of inspector document in accordance with paragraph 1, the Director General may require theoretical test and interview.

**Part 2**  
**Inspector Document**

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**Clause 10** The Director General shall issue 2 types of inspector documents, which are

(1) Inspector Credentials to show that the holder is a competent official in accordance with Air Navigation Act which has power under Section 65, Section 66 and Section 67 and in accordance with the Civil Aviation Authority of Thailand Emergency Decree B.E. 2558 which has under Section 37 for the purpose of inspection as per the type appointed.

In issuing the inspector credentials in accordance with (1), Quality Assurance Group shall propose to the Director General line scope of authorization in order to specify the extent of authority of the inspector who hold such the credentials.

(2) Airport Security Credentials issued to the inspector in order to access any area of the airport in Thailand and to the aircraft as specified in the credentials. It will be issued together with the credentials in (1). only to the inspector who has authorized to perform ramp inspections and ANS facilities or aerodrome facilities and equipment inspections or who is responsible for inspections and audits in the airside of the airport.

The Director General may not issue airport security credential if it appears that the airport has its own airport security pass to any person under the regulation and control system for the purpose of security, and the airport has issued its operation of procedure for the notification of airport officials or relevant person who is subject to inspection or audits at the airport to acknowledge and facilitate the performance of duties of the competent official holding the credentials in (1).

**Clause 11** Inspector documents shall be in the form as attached to this Regulation.

Inspector credentials shall be valid for the period as specified in the credentials, but not more than 2 years.

In renewing inspector credentials, an application shall be submitted not less than 30 days before the expiry date and background check must be performed for each renewal.

**Clause 12** Inspector credentials for Aerodrome and Ground Aids Safety and Certification Inspector –AGA

(a) Category 1: 1 are of inspection.

(b) Category 2: 2-3 areas of inspections.

(c) Category 3: 4-5 areas of inspections.

**Clause 13** Quality Assurance Group shall be a responsible for the issuance of inspector credentials. It shall provide control record and perform other tasks in order to effectively manage the task.

The control record in paragraph one, shall consist of:

(1) List of Materials to be used for issuing the credentials.

(2) Number of the issued credential and the number of the returned credentials, with reason for issue and return.

(3) Number of damaged, lost, destroyed and cancelled credentials.

Inspector credentials is a controlled document. Quality Assurance Group shall record and keep the record of the issue including all evidence relevant to the issue of each inspector credentials with appropriate control measure and security.

Quality Assurance Group Manager shall establish control record and submit annual report to the Director General by 31 January of the following year.

**Clause 14** Before handing over the inspector credentials, Quality Assurance Group shall have the inspector signed the acknowledgement letter, in the form as attached to this Regulation.

**Clause 15** for the use of the inspector credentials

(1) Inspector credentials shall be used only when on official duty to inspect on behalf of the authority.

(2) Inspector credentials shall be used to show the identity as competent officials in accordance with Air Navigation Act B.E. 2497, Section 65, Section 66, and Section 67 and Section 37 of Civil Aviation Authority of Thailand Emergency Decree B.E. 2558 upon on official duty to inspect on behalf of the authority.

(3) If Airport Security Credentials is issued, it will specify authorities of the inspector to freely and continually permitted to enter security restricted area or controlled area in any airports in the country without interrupt while performing official duties on behalf of the authority. The inspector shall present the credentials in order to obtain permit to enter security restricted area and keep such the credentials present while on the duties in such the area. However, upon using the credentials to enter airport area, the inspector shall consider the following process:

(a) Physical Barriers. Although the airport security credentials will give authorized inspector to enter security restricted area, if there are any physical barriers, such as locked door, the inspector must request airport officials to allow the entry into the area. If there is operator in the

airport to be inspected have procedure and security program with which they must comply, the inspector must also comply with such procedure and program.

(b) Passenger Screening Points. The inspector must be checked at the passenger screening points, similar to normal passenger. However, if inspector need perform his duties without the delay in checking at the passenger screening points, the inspector make arrangement with the airport or the personnel of the operators in the airport who will be inspected in order to enter security restricted area through other points.

(4) Inspector credentials holder shall be responsible for keeping the credentials in good condition and always check the expiry date.

(5) The misuse of inspector credentials or in improper possession of inspector credentials shall be an offense and subject to disciplinary action.

**Clause 16** Inspection credentials is a property under the responsibility of the authority. In case of loss or stolen, the holder must report the loss or stolen to the Director General through

Quality Assurance Group and report to nearest police station within 48 hours in order to record in connection with details, and circumstances of the loss or stolen.

If within 48 hours in accordance with paragraph one, the holder does not recover inspector credentials or it is recovered with damaged that the information on the credentials cannot be seen, the holder must apply for a new credentials to Quality Assurance Group through his manager or relevant department. In applying for new inspector credentials Clause 8 and 9 shall apply mutatis mutandis.

**Clause 17** Inspector credentials shall be terminated in the following case:

(1) Inspector credentials holder resign, released, expelled or misemployment contract is expired or terminated by the authority.

(2) Inspector credentials holder lacks or unable to maintain qualification in accordance with Clause 20.

(3) New credential has been issued to replace the existing or the loss, stolen or damaged in accordance with Clause 16 or in case of renewal.

(4) Inspector credentials holder does not fulfil the training requirements as specified in Clause 22.

(5) Inspector credentials holder does not perform as specified in the Manual or fault to comply with aviation inspector code of conduct which is harmful to civil aviation or damage to affect the authority.

**Clause 18** The status of inspector to comply with this Regulations shall be terminated upon the circumstance as specified in Clause 17 (1), (2), (4) or (5) and the Director General issues an order to terminate the appointment of such person from inspector in accordance with this Regulations.

**Clause 19** Inspector credentials holder shall return inspector credentials to the Director General through Quality Assurance Group within 48 hours, in case of the inspector credential is damaged while on duty or from normal use or terminated in accordance with Clause 17

### **Part 3**

#### **Maintenance of Qualification and Training**

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**Clause 20** Inspector credentials holder must maintain the current qualification and experience as specified in the Requirement attached to this Regulation.

If it appears that any inspector credentials holder cannot maintain the current qualification and experience, the person shall not be authorized to perform as inspector.

**Clause 21** Training Division, Central Administration Department and the manager of the department which the Inspector works and relevant department shall participate in preparing and developing annual inspector training program, and propose to the Director General for approval.

The inspector and the applicant for appointment as inspector shall be supported to attend inspector training and recurrent training program. However, training on inspector training and recurrent training program must comply with training manual or other relevant manuals.

**Clause 22** Inspector who does not attended inspector training or recurrent training program as required for more than one year, shall not be allowed to perform duty and must re-apply for the inspector credentials.

In re-applying for the inspector credentials, inspector must perform inspection together with experienced credentialed inspector as per required times in the manual and/or attend training or recurrent training as in the required program.

Re-applying for the inspector credentials shall be applied Clause 8 and 9 mutatis mutandis.

### **Section 4**

#### **Performance of Duties and Supervision of Inspector**

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**Clause 23** When carrying out duties, inspector shall

- (1) Comply with Inspector Manual.
- (2) Comply with Aviation Inspector Code of Conduct attached this regulation.
- (3) Responsible for maintaining inspector reports and keeping them safe.



**Clause 24** Quality Assurance Group Manager shall monitor the performance and the carrying out of duties as specified in Clause 23.

In case of the fact shown that the inspector breach or does not comply with Clause 23, Quality Assurance Group Manager shall report to the Director General within 7 days from the date or should know such the event.

Upon the receipt of report in paragraph 1, Director General shall consider the action in accordance with Civil Aviation Authority of Thailand Board of Commission' Regulations on Human Resources Management.

**Clause 25** In case the inspector is complained or prosecuted due to the carrying out of duties, the inspector shall report on the details and and circumstances of the case to the Director General through Quality Assurance Manager without delay.

When the Director General has received the report in accordance with Paragraph 1, he will consider the action in accordance with Civil Aviation Authority of Thailand Board of Commission's Regulations on Human Resources Management.

**Clause 26** The Director General shall have authority to issuing an announcement or order to execute the provisions under the regulation

### Transitional Provisions

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**Clause 27** Within 60 days from the effective date of this Regulations the following employee the authority shall be deemed qualified to be appointed by the Director General in accordance with Clause 7 (1), (2) and (4) of this Regulations.

(1) Flight Operation Officers who have continually performed duties in connection with inspection of airline transport pilot for at least 5 years.

(2) Flight Operation officers who have continually performed duties in connection with the issuance of air operator certificate for at least 10 years.

(3) Airworthiness and engineering officers who have continually performed duties in connection with inspection of airworthiness for at least 5 years.

(4) Aerodrome standard officers who have continually performed duties in connection with airport safety and navigation for at least 5 years.

(5) Air Navigation service standard officers who have continually performed duties in connection with air navigation services inspection for at least 5 years.

(6) Security and Facilities Standard officers who have continually performed duties in connection with inspection of aviation security for at least 5 years.

**Clause 28** The employee of the Authority who have experience in or were designated check pilot (DCP) or Check Air Man appointed by the Authority for at least 2 years shall be deemed

qualified in accordance with clause 7 (4) of this Regulations and can apply for appointment of airline transport pilot inspector.

**Clause 29** The employees deemed qualified to be appoint by the Director General as inspector in accordance with Clause 27, Clause 28, shall submit application for appointment in each category, as per the form attached to this Regulation to Quality Assurance Group, together with;

(1) Evidence of knowledge, expertise and experience in connection with the duties of the category of inspector to be appointed.

(2) A copied of certificate or basic inspector training certificate or equivalent training as approved by the Director General.

30 The inspector appointed in accordance with Clause 27 and Clause 28 right to perform duties for not more than 2 years from the date of appointment. Then he shall proceed to fulfil all as per the Requirement on qualification and training for each type of inspector as attached to this Regulation, otherwise he shall not be authorized to continue the future duties.

Announced on 30 June 2017

- Signature -

(Mr. Chula Sukmanop)

General Director of Civil Aviation Authority of Thailand