



Quality Auditor Authorization Application Form

Section 1: Applicant Information *(Self-Assessment by applicant)*

Name: Surname:
Department: Division:
Employee ID:

Section 2: Quality Auditor Qualification *(Self-Assessment by applicant)*

	Being an employee of CAAT or a person appointed by Director General
	At least Bachelor degree
	Has a minimum total 2-years' experience in Quality Management System.
	Have passed training courses on Basic Quality Assurance Auditor Course as detailed in the Training Program available in the CAAT Training Manual
	Have passed On the Job Training (OJT) as follows; (a) OJT under the supervision of Lead Quality Auditor as an observer Quality Auditor at least 1 time. (b) OJT under the supervision of Lead Quality Auditor as a Trainee Quality Auditor at least 1 time. (c) OJT under the supervision of Lead Quality Auditor and have successfully completed OJT assessment at least 1 time.
	Have successfully completed OJT assessment in accordance with (b) and (c) under the supervision of Quality Assurance Manager.

Date of Application: Signature of Applicant:

Section 3: Quality Auditor Authorization Checklist *(Verify by QAD)*

1.	Qualification	Yes/No
Does the applicant comply with qualification requirement?		
Comment:		
2.	Experience	Yes/No
Does the applicant comply with Experience requirement?		
Comment:		
3.	Training	Yes/No
Does the applicant comply with Training requirement?		
Comment:		
4.	On Job Training (OJT)	Yes/No
Does the applicant comply with OJT requirement?		
Comment:		

Remark: For more details of each requirement above refer to Quality Auditor Authorization Procedure.

Checked By QAD:

Name: **Signature:**

Date:

Final Recommendation by Manager of QAD	
Name:	Signature:
Date:	

Final Decision by DGCA	
Name:	Signature:
Date:	