สำนักงานการบินพลเรือนแห่งประเทศไทย
The Civil Aviation Authority of Thailand

CAAT Aviation Safety Report
Aerodrome Operator

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Notice to users:

- Please fill in the form, use drop-down list where applicable, and submit it with supporting document files to **safetyreport@caat.or.th**.
- Additional information can be filled into the PDF form and resubmitted via email to CAAT later.
- Please ensure that the same 'Report identification' is used for future references.
- In the event of a Bird / Wildlife strike or Dangerous Goods, please use the Bird / Wildlife or Dangerous Goods forms, respectively.
- For more details about how to use the form, please refer to the relevant CAAT guidance material.
- Field type: [ ] = Mandatory fields required for "Initial Report", [ ] = Mandatory fields for "Final Report", [ ] = Optional fields.

General Information

Title of occurrence

UTC date *(YYYY/MM/DD)*

UTC time *(HH:MM)*

Report Administration Information

Report identification

The identifying file reference of the report that is internally used by operator or reporter to uniquely identify the report.

Report status

Reporting entity

	Country	*Organisation category*	*Organisation type*	*Organisation name*
Reporting entity				

Parties informed

State of Registry
State of Operator
ANSP
Aircraft Operator
Other Civil Aviation Authorities
Accident Investigation Authority
Other (Ground handling, fueling, catering, anti / de

CTRL and click for multiple selection

- *Indicate which entities you have forwarded this report to.*
- *In the event of an accident or serious incident, also send a copy of this report without delay to MOT_AAPIG_GR@mot.go.th.*
- *If the event involves air traffic management, also send a copy of this report to relevant Air Traffic Control Unit (ANSP).*
- *If the event involves ground handling, or other agencies, also send a copy of this report to the relevant agencies / operators.*
- *If the event involves an aircraft operator, also send a copy of this report to relevant operator and their competent CAA, and State of Operator / Registry.*

Occurrence Location Information

	World region	*State/area*	*Sub-area*	*Other (specify)*
State or area of occurrence				

	Country	*ICAO code and aerodrome name*	*Other (specify)*
Aerodrome of occurrence			

The airport / heliport where the incident took place (even for the event that took place during climb or approach).

Location of occurrence

Details of the event location (Runway number, taxiway number, parking lot number or details if the occurrence happened during en-route).

Location on aerodrome

Environment Information

Light condition

This electronic form has been designed to facilitate and secure their integration into the national occurrence database.
Do not transmit them by fax or as a scanned document.
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Aircraft Information

	Country	Operator	Other (specify)
Aircraft operator			

Aircraft registration

	Manufacturer	Model	Series	Other (specify)
Aircraft model				

	Main category	Subcategory (1)	Subcategory (2)	Subcategory (3)
Aircraft category				

Aircraft flight phase of occurrence

Other Involved Aircraft Information

	Country	Operator	Other (specify)
Aircraft operator			

Aircraft registration

	Manufacturer	Model	Series	Other (specify)
Aircraft model				

	Main category	Subcategory (1)	Subcategory (2)	Subcategory (3)
Aircraft category				

Aircraft flight phase of occurrence

Severity Information

Highest damage to aircraft

Highest injury level to person

Total number of serious injuries

Total number of fatalities

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Occurrence Information

Description of the occurrence (narrative)

If there are more than 2 involved aircraft, please describe the other involved aircraft with the same type of data in "Description of the occurrence".

#Weather condition details:

#Runway identifier and condition:

#Type of aerodrome vehicle involved:

#Ground-flight interfaces:

#Consequences on the flight:

#Immediate correction:

#Any supporting details to the event / Narrative / Scenario of the event:

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Occurrence Analysis Information

Occurrence analysis result (description of hazards / threats / root causes)

If the required final report cannot be completed within the required timeframe mandated by the requirement, specify the reasons, difficulties, and the progress here before the deadline.

Preventive / corrective actions

Description of the measures taken to reduce / mitigate the risk.

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