

AERONAUTICAL STUDY CHECKLIST

*NOTE: The purpose of this form is to provide aerodrome operator / applicant with a suggested checklist for reviewing of an aeronautical study. Aerodrome operator / applicant may use this checklist as a guide for developing an aeronautical study tailored to his individual situation.*

Checklist for Aeronautical Study	Yes	No	Remarks
1. Aim of the study including: a) Address safety concerns; b) Identify safety measures; and c) Make reference to specific standards or requirements in Aerodrome Regulations.			
2. Consultation with stakeholders, senior management team and divisions / departments affected.			
3. The study is approved by the accountable executive of the organization.			
4. Background information on the current situation.			
5. Proposed date for complying with the standards / requirements, if the deviation is due to development of the aerodrome.			
6. Safety assessment including: a) identification of hazards and consequences; and b) risk management.			
7. The safety assessment used in the study (e.g. hazard identification workshop, hazard log, risk probability and severity, risk assessment matrix, risk tolerability, risk control / mitigation, and re-assessment of the risk).			
8. Recommendations ( including operating procedures / restrictions or other measures to address safety concern) of the aeronautical study and <b>how the proposed deviation will not pose a reduction in the level of safety.</b>			
9. Estimation of the effectiveness of each recommendation listed in the aeronautical study.			
10. Notification procedure including process flow, time frame, and the publication used to promulgate the deviation.			
11. Conclusion of the study.			
12. Monitoring of the deviation.			
13. Notification to Aerodrome Standard Department (AGA) of The Civil Aviation Authority of Thailand once the temporary deviation has been corrected.			