



The Civil Aviation Authority of Thailand (CAAT)

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

Organisation Name:		Repair Station Certificate Number:
Address:		
Contact Name:	Tel No:	Email:
MOE Reference:	CAA Regional Office	
Compiled by; (Org):	Reviewed by; (CAAT) <i>CAAT Use Only</i>	Date

Instructions for completion by applicant and CAAT

When completing this document it is important to make a positive statement showing how the organisation complies with any relevant part of TCAR 8 art 145 (column 1) by indicating in column (2) the MOE or procedure reference, if any part is not relevant then N/A should be inserted in column (2). It should be stated in the comments column (3) why the part is not applicable. Column (3) should give details of method of compliance for applicable paragraphs. If additional information is required to demonstrate compliance please use the space below or attach an appropriately referenced continuation sheet. Once completed please return this document to the CAAT.

Column (4) RESULT is for CAAT use only. The Repair Station Requirement (TCAR 8 Part 145) should be consulted at all times when completing this compliance Check List

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
TCAR 8 Part 145.A.10				
Scope				
Requirements to Qualify	145.A.10			
TCAR 8 Part 145.A.20				
Terms of Approval				
Ratings See also AMC 145.A.20	145.A.20			
TCAR 8 Part 145.A.25				
Facility requirements				
Appropriate for all planned work, protection from the weather elements ; Specialised workshops and bays are segregated	145.A.25(a)			
For base maintenance of aircraft, hangars available and large enough	145.A.25(a)1			
For component maintenance, workshops large enough	145.A.25(a)2			
Office accommodation for management of planned work	145.A.25(b)			
Working environment effectiveness of personnel not impaired	145.A.25(c)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Temperatures	145.A.25(c)1			
Dust	145.A.25(c)2			
Lighting	145.A.25(c)3			
Noise	145.A.25(c)4			
Specific conditions identified in maintenance data	145.A.25(c)5			
For line maintenance, without undue distraction (an unacceptable level in respect of temperature, moisture, hail, ice, snow, wind, light, dust/other airborne contamination)	145.A.25(c)6			
Personnel TCAR 8 Part 145.A.30				
Appoint an accountable manager	145.A.30(a)			
Qualifications and characteristics	145.A.30(a)1			
Ensure that all necessary resources available	145.A.30(a)2			
Establish and promote the safety policy	145.A.30(a)3			
Demonstrate a basic understanding	145.A.30(a)4			
Nominate a person or group of persons with the responsibility	145.A.30(b)			
Nominate a person or group of persons for managing the compliance monitoring function, including feedback system	145.A.30(c)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Nominate a person or group of persons for managing effective safety management processes	145.A.30(ca)			
Direct access to keep accountable manager informed on compliance and safety matters	145.A.30(cb)			
145.A.30(b), (c) and (ca) persons demonstrate knowledge, background and experience	145.A.30(cc)			
Man-hour plan ensure sufficient staff to plan, perform, supervise, inspect and monitor the organisation's activities	145.A.30(d)			
Establish and control the competency of personnel	145.A.30(e)			
Personnel carry out and/or control non-destructive test	145.A.30(f)			
Aircraft line maintenance, aircraft type rated certifying staff qualified in accordance with the regulation	145.A.30(g)			
Base maintenance of aircraft, aircraft type rated certifying staff qualified in accordance with the regulation ; In addition, sufficient aircraft type rated staff qualified to support the certifying staff	145.A.30(h)			
Support staff ensure tasks or inspections before certifying staff issues the certificate of release to service	145.A.30(h)1			
Register of any support staff.	145.A.30(h)2			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Certifying staff assess the impact of work not carried out, either requiring its accomplishment or agreeing with the operator to defer	145.A.30(h)3			
Component certifying staff	145.A.30(i)			
By derogation to paragraphs (g) and (h)	145.A.30(j)			
Organisation whose facilities are located outside Thailand territory, conditions specified in Appendix IV	145.A.30(j)1			
For line maintenance at a line station located outside Thailand territory, conditions specified in Appendix IV.	145.A.30(j)2			
For a repetitive pre-flight airworthiness directive, flight crew carry out with limited certification authorisation	145.A.30(j)3			
Operating away from a supported location, limited certification authorisation to flight crew ; detailed in MOE	145.A.30(j)4			
Unforeseen cases, issue one-off certification authorisation; reported to the CAAT within 7 days of the issue	145.A.30(j)5			
Employees holds equivalent type authorisations on aircraft of similar technology	145.A.30(j)5(i)			
Any person with not less than 5 years experience holds a valid ICAO aircraft maintenance licence rated for the aircraft type requiring certification	145.A.30(j)5(ii)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Certifying Staff Category RCAB 77 Article 8.A.1 and Support Staff TCAR 8 Part 145.A.35				
Authorisation Document				
Provided to and held by staff	145.A.35(k)			
Scope of authorisation defined	145.A.35(h)			
Available in the Dept.	145.A.35(j)			
Available within 24 hours	145.A.35(i)			
Authorisation Issue & Renewal				
Authorisation Procedures Training	145.A.30(e)			
Competency	145.A.30(e)			
Recency	145.A.35(c)			
Based on valid licence	145.A.35(g)			
Understanding of the relevant aircraft and/or components with organisation procedures	145.A.35(a)			
Support Staff holding an aircraft maintenance engineer licence ; working in base maintenance ; not necessarily holding certification authorisation	145.A.35(a)1			
Relevant aircraft and/or components in certification authorisation	145.A.35(a)2			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Certification authorisation ; sign certificates of release to service within limitations stated in authorisation	145.A.35(a)3			
Except for 145.A.30(j), licence remaining valid throughout the validity period of the Authorisation	145.A.35(b)			
At least six months of actual relevant aircraft or component maintenance experience in any consecutive 2-year period	145.A.35(c)			
Recurrent training in each 2-year period	145.A.35(d)			
Establish a programme for recurrent training for certifying staff and support staff	145.A.35(e)			
Except of unforeseen cases 145.A.30(j)(5), assess certifying staff for competency, qualification and capability ; procedure specified in MOE	145.A.35(f)			
Issue a certification authorisation specifies the scope and limits ; validity	145.A.35(g)			
Scope clear to the certifying staff and any authorised person require examining the authorisation	145.A.35(h)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Compliance monitoring person issuing certification authorisations to certifying staff	145.A.35(i)			
Reserved	145.A.35(j)			
Provide certifying staff with a copy of their certification authorisation	145.A.35(k)			
Certifying staff produce their certification authorisation to any authorised person within 24 hours.	145.A.35(l)			
Minimum age for certifying staff and support staff is 21 years	145.A.35(m)			
Tools, Test Equipment & Materials TCAR 8 Part 145.A.40)				

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Tools & Test Equipment Sufficient for				
Available and use the necessary equipment, tools and material to perform the approved scope of work	145.A.40(a)			
Manufacturer specifies a particular tool or equipment ; alternative tooling or equipment agreed by the CAAT via procedures specified in MOE	145.A.40(a)1			
Permanently available, except in the case of infrequently used ; detailed in MOE	145.A.40(a)2			
For base maintenance, sufficient aircraft access equipment and inspection platforms/docking	145.A.40(a)3			
Controlled and calibrated according to an officially recognised standard ; Records kept by organisation	145.A.40(b)			
Control register of in-use tools	145.A.40(a)			
Calibration standards	145.A.40(a)			
Materials and Components				
Supplier evaluation	145.A.42(a)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Acceptance / Goods in (Form 1, etc)	145.A.42(a)			
Line procedures	145.A.70(a)12			
Pool parts / spares	145.A.25			
Storage & identification	145.A.25			
Shelf Life Control	145.A.25			
OEM Conditions for storage	145.A.25(d)			
Acceptance of Components TCAR 8 Part 145.A.42				
Classified and appropriately segregated	145.A.42(a)			
Serviceable components satisfactory condition ; CAAT Form 1 or equivalent.	145.A.42(a)1			
Unserviceable components maintained	145.A.42(a)2			
Unsalvageable components ; reached certified life limit or non-repairable defect.	145.A.42(a)3			
Standard parts specified in maintenance data and evidence of conformity traceable to applicable standard	145.A.42(a)4			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Material meets specification and traceability ; accompanied by documentation conformity to specification statement as well as the manufacturing and supplier source	145.A.42(a)5			
Installation	145.A.42(b)			
Procedures for the acceptance of components, standard parts and materials	145.A.42(b)1			
Procedures to ensure that components, standard parts and materials only be installed when satisfactory condition	145.A.42(b)2			
Fabricate parts used within own facilities ; procedures identified in MOE	145.A.42(b)3			
Segregation	145.A.42(c)			
Unserviceable and unsalvageable segregated from serviceable	145.A.42(c)1			
Unsalvageable not be permitted to re-enter supply system, unless certified life limits extended	145.A.42(c)2			
Eligibility				

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Modification status	145.A.42(b)			
ADs	145.A.42(b)			
Details on Form 1	145.A.42(b)			
Maintenance Data TCAR 8 Part 145.A.45				
Hold and use applicable current maintenance data ; In case of maintenance data provided by customer, organisation hold such data when work in progress	145.A.45(a)			
Applicable maintenance data	145.A.45(b)			
Requirement, procedure, operational directive or information issued by CAAT	145.A.45(b)1			
Airworthiness directive	145.A.45(b)2			
Instructions for continuing airworthiness	145.A.45(b)3			
Standard recognised by CAAT	145.A.45(b)4			
Applicable data issued as paragraph (d) ; modified maintenance instructions	145.A.45(b)5			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Procedures to ensure inaccurate, incomplete or ambiguous maintenance instruction ; recorded as internal safety reporting scheme (145.A.202), and notified to author of maintenance data	145.A.45(c)			
Modify maintenance instructions in accordance with a procedure specified in MOE ; demonstrate equivalent or improved maintenance standards, and inform the type certificate holder	145.A.45(d)			
Provide a common work card or worksheet system ; computer-generated adequate safeguards and back-up within 24 hours	145.A.45(e)			
Readily available for use by maintenance personnel	145.A.45(f)			
Procedure to ensure that maintenance data kept up to date	145.A.45(g)			
Publications Available				
TC Holders Manuals	145.A.45(b)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Component Manufacturer	145.A.45(b)			
CMM	145.A.45(b)			
Repair Data	145.A.45(b)			
Applicable Standards	145.A.45(b)			
NDIM	145.A.45(b)			
IPC	145.A.45(b)			
Approved Organisations List	145.A.45(b)			
SRM	145.A.45(b)			
S/Ls	145.A.45(b)			
CCP	145.A.45(b)			
S/Bs	145.A.45(b)			
Manual Condition and Control				
Reader / Printer / Terminal	145.A.45(b)			
Condition	145.A.45(b)			
CD controls	145.A.45(b)			
Availability	145.A.45(b)			
Serviceability	145.A.45(b)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Manual Amendments	145.A.45(b)			
MO Produced Data				
Traceable to source documentation	145.A.45(d)			
Up to Date	145.A.45(b)			
Standardisation of documentation	145.A.45(e)			
Revision control	145.A.45(e)			
Meets OEM intent	145.A.45(d)			
Publication and control procedure	145.A.70(a)			
Task itemisation	145.A.45(e)			
Availability	145.A.45(a)			
Production Planning TCAR 8 Part 145.A.47				
System appropriate to the amount and complexity of work to plan the availability of all necessary personnel, tools, equipment, material, maintenance data and facilities	145.A.47(a)			
Take into account human performance limitations, including the risk of fatigue for maintenance personnel	145.A.47(b)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
When handover, adequately communicated between the outgoing and the incoming personnel	145.A.47(c)			
Aviation safety hazards associated with external working teams	145.A.47(d)			
Performance of Maintenance TCAR 8 Part 145.A.48				
Carry out maintenance on an aircraft or component approved when all the necessary facilities, equipment, tooling, material, maintenance data and personnel are available.	145.A.48(a)			
Responsible for maintenance performed under approval	145.A.48(b)			
Ensure	145.A.48(c)			
After completion , general verification carried out to ensure clear of all tools, equipment and any extraneous parts or material, and all access panels refitted	145.A.48(c)1			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Error-capturing method implemented after critical maintenance task	145.A.48(c)2			
Risk of multiple errors during maintenance minimised	145.A.48(c)3			
Damage assessed, and modifications and repairs carried out using CAAT approved data ; hazards identified as safety risk management procedures required in 145.A.200(a)(3)	145.A.48(c)4			
Certification of Maintenance TCAR 8 Part 145.A.50				
CRS issued by authorised certifying staff ; procedures specified in MOE	145.A.50(a)			
CRS issued before flight at the completion of any maintenance	145.A.50(b)			
New defects or incomplete maintenance work orders identified	145.A.50(c)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
CAAT Form 1 constitutes the component CRS ; When maintains a component for its own use, a CAAT Form 1 may not be necessary depending upon internal release procedures defined in MOE	145.A.50(d)			
Unable to complete all maintenance ordered, issue CRS within approved aircraft limitations	145.A.50(e)			
When aircraft grounded at a location other than the main line station or main maintenance base due to the non- availability of a component, permissible to temporarily fit a component without the appropriate release certificate for a maximum of 30 flight hours	145.A.50(f)			
Cross-referenced to maintenance data used i.e. Maint.	145.A.50(b)			
Control of PINs	AMC 145.A.50(b)			
Uncompleted work	145.A.50(e)(c)			
Planning support during maintenance	145.A.47(a)			
No hazardous non-compliances	145.A.50(a)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Details of work carried out and Work Pack references	145.A.50(b)			
Reflects work order	145.A.50(a)			
Programme or Task	AMC 145.A.50(b)			
Revision status of maintenance data	145.A.50(b)			
Dimensional information retained	AMC 145.A.50(b)			
Fully completed and signed	145.A.50(b)			
Work Sheet Control				
Tally sheet control of scheduled and unscheduled task cards / work sheets	145.A.45(e) & 145.A.50(a)			
Cross-reference to additional work sheets	145.A.45(e) & 145.A.50(a)			
Component CRS				
Component in storage pre Part 145	AMC 145.A.50(a)			
Aircraft withdrawn from service	AMC 145.A.50(a)			
Internal release procedures	AMC 145.A.50(a)			
Robbery procedures	AMC 145.A.50(a)			
Serialised	AMC 145.A.50(a)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
AOG situation	145.A.50(f)			
Reflects operating time as appropriate FH/FC/LDGs	145.A.50(b)			
Reflects maintenance data used and revision status	145.A.55(c)			
Maintenance Records and Airworthiness Review TCAR 8 Part 145.A.55				
Maintenance records	145.A.55(a)			
Record all the details of any maintenance work ; retain all the records including subcontractor's release documents	145.A.55(a)1			
Provide a copy of CRS to aircraft owner/operator, together with copies of any detailed maintenance records	145.A.55(a)2			
Retain a copy of all detailed maintenance records for 3 years	145.A.55(a)3			
If terminates operation, all the retained maintenance records covering the last 3 years transferred to the last owner or customer	145.A.55(a)4			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Reserved	145.A.55(b)			
Management system, contracting and subcontracting records	145.A.55(c)			
Retained	145.A.55(c)1			
Records of management system key processes as defined in 145.A.200	145.A.55(c)1(i)			
Contracts, both for contracting and subcontracting, as defined in 145.A.205	145.A.55(c)1(ii)			
Kept for a minimum period of 5 years	145.A.55(c)2			
Personnel records	145.A.55(d)			
Retained	145.A.55(d)1			
Records of qualifications and experience of personnel involved in maintenance, compliance monitoring and safety management	145.A.55(d)1(i)			
Reserved	145.A.55(d)2			
Records of certifying staff and support staff contain	145.A.55(d)3			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Details of any aircraft maintenance licence	145.A.55(d)3(i)			
All training completed	145.A.55(d)3(ii)			
Scope of the certification authorisations issued	145.A.55(d)3(iii)			
limited or one-off certification authorisations	145.A.55(d)3(iv)			
Retained until 3 years after the person left organisation or withdrawn	145.A.55(d)4			
The staff referred to in (d)3), given access to their personnel records (upon request)	145.A.55(d)5			
System of record-keeping that allows adequate storage and reliable traceability	145.A.55(e)			
Format of records specified in procedures	145.A.55(f)			
Protected from damage, alteration and theft	145.A.55(g)			
Occurrence Reporting TCAR 8 Part 145.A.60				
Implement an occurrence reporting system meets the CAAT requirements	145.A.60(a)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Any incident, malfunction, technical defect, exceeding of technical limitations, occurrence endangered the safe operation of aircraft and not resulted in accident or serious incident are reported to the CAAT and to organisation responsible design of aircraft	145.A.60(b)			
Made in a form required in CAAT	145.A.60(c)			
Report to the operator any such condition	145.A.60(d)			
Within 72 hours of identifying the condition	145.A.60(e)			
Produce a follow-up report details of actions it intends to take to prevent similar occurrences in the future	145.A.60(f)			
Procedures – Departmental TCAR 8 Part 145.A.65				
To Ensure Good Maintenance Practices				
Readily available to all staff	145.A.65(b)			
Human Factors principles considered	145.A.65(b)			
Safety and Compliance Monitoring Policy in MOE	145.A.65(a)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Provision and control of specialised services	145.A.65(b)			
To Ensure Good Maintenance Practices (cont.)				
Review / Control Procedure	145.A.65(b)			
Work orders / contracts	145.A.65(b)			
Minimise errors on Critical Systems	145.A.65(b)3 x AMC			
Adequately Descriptive	145.A.65(b)			
Departmental Practices	145.A.65(b)			
Certification Procedures	145.A.65(b)			
Procedure Ownership	145.A.65(b)			
Method of Work Control and Sub-contracting	145.A.65(b)(1)			
Maintenance procedures TCAR 8 Part 145.A.65				
Establish procedures agreed by the CAAT, which ensure that human factors, human performance and good maintenance practices, including all contracted and subcontracted activities	145.A.65(a)			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Clear work order or contract so that the aircraft and components may be released to service in accordance with 145.A.50	145.A.65(a)1			
Cover all aspects of maintenance, including the provision and control of specialised services	145.A.65(a)2			
Maintenance Organisation Exposition TCAR 8 Part 145.A.70				
Establish MOE ; specifies the scope of work ; provides all the necessary instructions, information and procedures	145.A.70(a)			
Statement signed by accountable manager	145.A.70(a)1			
Safety policy and objectives as specified by 145.A.200(a)(2)	145.A.70(a)2			
Title(s) and name(s) of persons nominated under 145.A.30(b), (c) and (ca)	145.A.70(a)3			

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REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Duties and responsibilities of persons nominated under 145.A.30(b), (c) and (ca), including the matters deal directly with the CAAT	145.A.70(a)4			
Organisation chart showing accountability and responsibility between all the persons in 145.A.30(b), (c), (ca) and (h), and 145.A.200(a)(1)	145.A.70(a)5			
List of certifying staff and support staff with scopes of approval	145.A.70(a)6			
General description of manpower resources and system to plan availability (145.A.30(d))	145.A.70(a)7			
General description of facilities	145.A.70(a)8			
Specification of the scope of work relevant to the terms of approval	145.A.70(a)9			
Procedure defines the scope of changes not requiring prior approval (145.A.15(b) and 145.A.85(c))	145.A.70(a)10			
Procedure for amending the MOE	145.A.70(a)11			

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Procedures and management system documentation under 145.A.25 to 145.A.205;	145.A.70(a)12			
List of all the commercial operators	145.A.70(a)13			
List of all the subcontracted organisations in 145.A.75(b)	145.A.70(a)14			
List of all approved locations, including line stations in 145.A.75(d)	145.A.70(a)15			
List of all the contracted organisations	145.A.70(a)16			
Initial MOE approved by CAAT ; amended as necessary remains an up-to-date	145.A.70(b)			
Amendments defined in procedures points (10) and (11). Any amendments not included in the scope point (10), as well as changes listed in point 145.A.85(a), approved by the CAAT	145.A.70(c)			
Accept exposition produced by organisation located outside Thailand when supplemented by specific control procedures	145.A.70(d)			
Privileges of the organisation TCAR 8 Part 145.A.75				

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Maintain aircraft and/or component approved at the locations identified in the certificate and MOE	145.A.75(a)			
Arrange for maintenance of aircraft or component approved at another subcontracted organisation under the management system ; not include base maintenance t, or a complete workshop maintenance check or overhaul of an engine or an engine module	145.A.75(b)			
Maintain aircraft or component from the un-serviceability of the aircraft or from occasional line maintenance ; conditions specified in MOE	145.A.75(c)			
Maintain aircraft and/or component at a location identified as a line maintenance location capable of supporting minor maintenance	145.A.75(d)			
Issue CRS (145.A.50)	145.A.75(e)			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
For a foreign maintenance organisation in 145.A.5, issue a CAAT form 1 attached to the release to service certificate issued under the approval by foreign CAA	145.A.75(f)			
Changes to the organisation TCAR 8 Part 145.A.85				
Require prior approval	145.A.85(a)			
Changes affect scope of certificate or terms of approval	145.A.85(a)1			
Changes to personnel nominated in 145.A.30(b), (c) and (ca)	145.A.85(a)2			
Changes to reporting lines between the personnel nominated in 145.A.30(b), (c) and (ca), and accountable manager	145.A.85(a)3			
Procedure changes not requiring prior approval in point (c)	145.A.85(a)4			
Additional locations other than those subject to point 145.A.75(c)	145.A.85(a)5			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Submitted before any changes take place ; provide relevant documentation ; implemented upon receipt of a formal approval from CAAT ; operate under conditions prescribed by CAAT	145.A.85(b)			
Changes not requiring prior approval notified to the CAAT as defined in procedure referred to in 145.A.15(b), approved by CAAT	145.A.85(c)			
Continued validity TCAR 8 Part 145.A.90				
Remain valid, subject to compliance with following conditions	145.A.90(a)			
Compliance with TCAR 8 Part 145 ; taking into account the provisions related to the handling of findings as specified in 145.A.95	145.A.90(a)1			
CAAT being granted access specified in 145.A.140	145.A.90(a)2			
Certificate not being surrendered, revoked or expired	145.A.90(a)3			
Addition to foreign organisations in 145.A.5	145.A.90(b)			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Accepted foreign CAA approval remains valid for scope of work covered by CAAT approval	145.A.90(b)1			
Results of surveillance performed by foreign CAA; and demonstration all non-compliances addressed until closure	145.A.90(b)2			
Remaining in compliance with TCAR 8 Part 145 as documented in MOE and/or MOE Supplement	145.A.90(b)3			
Upon surrender or revocation, certificate returned to CAAT	145.A.90(c)			
Findings TCAR 8 Part 145.A.95				
After receipt of a notification of findings	145.A.95(a)			
Identify the root cause or causes of, and contributing factors	145.A.95(a)1			
Define a corrective action plan	145.A.95(a)2			
Demonstrate the implementation of corrective action	145.A.95(a)3			
Within the period agreed with CAAT	145.A.95(b)			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Access TCAR 8 Part 145.A.140				
Grant access at any time to any facility, aircraft, document, records, data, procedures or any other material, whether contracted/subcontracted or not	145.A.140(a)			
Immediate reaction to a safety problem TCAR 8 Part 145.A.140				
Implement any safety measures mandated by CAAT	145.A.155(a)			
Management system TCAR 8 Part 145.A.200				
Establish, implement, and maintain a management system	145.A.200(a)			
Defined lines of responsibility and accountability, including direct safety accountability of accountable manager	145.A.200(a)1			
Description of the overall philosophies and principles with regard to safety, referred to as the safety policy and objectives	145.A.200(a)2			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Identification of aviation safety hazards, their evaluation and the management of the associated risks, including taking actions to mitigate the risks and verify their effectiveness	145.A.200(a)3			
Maintaining personnel trained and competent to perform their tasks	145.A.200(a)4			
Documentation of all management system key processes, including a process for making personnel aware of their responsibilities and the procedure for amending this documentation	145.A.200(a)5			
Function to monitor the compliance with requirements. Compliance monitoring include a system to feed findings back to accountable manager	145.A.200(a)6			
Any additional relevant requirements in TCAR 8 Part 145	145.A.200(a)7			
Management system correspond to size of organisation and nature and complexity	145.A.200(b)			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Management system may be integrated with that required under the additional certificate(s)	145.A.200(c)			
Internal safety reporting scheme TCAR 8 Part 145.A.202				
Establish internal safety reporting scheme to enable the collection and evaluation of such occurrences under 145.A.60	145.A.202(a)			
Scheme enable the collection and evaluation of those errors, near misses, and hazards reported internally not fall under point (a)	145.A.202(b)			
Through this scheme	145.A.202(c)			
Identify the causes of, and contributing factors to, any errors, near misses, and hazards reported, and address them as part of their safety risk management process in 145.A.200(a)(3)	145.A.202(c)1			
Ensure an evaluation of all the known, relevant information relating to errors, the inability to follow procedures, near misses, and hazards, and a method to circulate the information	145.A.202(c)2			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Make arrangements to ensure the collection of any safety issues related to subcontracted activities	145.A.202(d)			
Cooperate on safety investigations with any other organisation that makes a significant contribution to the safety of its own maintenance activities	145.A.202(e)			
Contracting and subcontracting TCAR 8 Part 145.A.202				
Ensure that when contracting or subcontracting any part of its maintenance activities, or when purchasing equipment or services	145.A.205(a)			
Maintenance activities conform to the requirements of TCAR 8 Part 145	145.A.205(a)1			
Aviation safety hazards associated with such contracting, subcontracting or purchase are considered as part of the organisation's management system	145.A.205(a)2			

Repair Station Requirement (TCAR 8 Part 145) Compliance Check List

REGULATION	TCAR 8 PART 145 REFERENCE (1)	MOE / PROCEDURE REFERENCE (2)	COMMENT (3)	RESULT (4) (CAAT Only)
Subcontracted organisation work under the approval ; ensure that the CAAT is given access to the subcontracted organisation to determine whether there is continued compliance with requirements	145.A.205(b)			
Certificate of Release to Service – CRS	Appendix IA			
Authorised release certificate - CAAT FORM 1	Appendix IB			
Class and ratings system used for the approval of TCAR 8 Part 145 Repair Station Certificate	Appendix II			
CAAT application form	Appendix IIIA			
CAAT application form Repair Station Certificate Replacement Form	Appendix IIIB			
Conditions for the use of staff not qualified in accordance to the applicable regulation for CAAT aircraft maintenance engineer licence referred to in paragraph 145.A.30(j)	Appendix IV			