

Checklist of Required Documents for both Designation and Foreign Air Operating Permission (FAOP) processes for Operating and Codeshare Foreign Air Operator.

No.	Description of Supporting Documents	Operating	Codeshare	Available	Not Available	Remarks
1	Official Airline Designation Letter issued by the Country with oversight responsibilities and regulatory functions through diplomatic channels or aeronautical authorities	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
2	Proof of Business Registration illustrating name, capital, purposes, location of office, and current board members and authorized person(s)	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
3	Certified Shareholders Structure, detailing equity percentages	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
4	Names, nationalities, and certified copies of ID/passports for Board Members, and Authorized Representatives	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
5	Appointment Letter for representatives in	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	

No.	Description of Supporting Documents	Operating	Codeshare	Available	Not Available	Remarks
	Thailand (for receiving notifications, orders, or decisions under Section 67/10 of the Air Navigation Act)					
6	Air Transport License (if applicable)	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
7	Valid Air Operator Certificate (AOC)	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
8	Operations Specifications relevant to the aircraft or aircraft type, including operational information such as capability for low visibility operations	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	
9	Latest Financial Report or Annual Report (last 2 years)	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
10	Fleet Information (details on aircraft used to conduct commercial flights to/from Thailand, Type and number of passenger seats, weight of total cargo excluding checked baggages)	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	
11	Ground Handling Agreement,	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	

No.	Description of Supporting Documents	Operating	Codeshare	Available	Not Available	Remarks
	any document(s) showing details of ground handling services in a case in which the applicant will provide such services by itself					
12	Insurance Coverage Certificate for passengers, cargo, and third parties	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	
13	Tariffs for passengers and freights (Routes to/from Thailand	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
14	Routes and schedules for proposed services to/from Thailand (Codeshare must show the entire route from the origin point)	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	
*15	Document showing details about contact channel(s) of the foreign air operator and passenger right protection measures in case of denied boarding, flight cancellation, flight delay, and loss, damages or delay of baggage	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	

No.	Description of Supporting Documents	Operating	Codeshare	Available	Not Available	Remarks
16	<p>Documents relevant to aircraft</p> <p>(a) A copy of Certificate of Registration</p> <p>(b) A copy of Certificate of Airworthiness and Airworthiness Review Certificate (if applicable);</p> <p>(c) A copy of Noise Certificate</p> <p>(d) A maintenance release of the most recent major maintenance equivalent to 'C' check certificate of release (if applicable)</p> <p>(e) State of Registry's approved aging aircraft programme (if applicable) which may be part of the maintenance programme</p> <p>(f) Lease arrangement(s) (if applicable)</p>	✓	X	☐	☐	

No.	Description of Supporting Documents	Operating	Codeshare	Available	Not Available	Remarks
**17	Foreign Aircraft Operator Security Programme (FAOSP)	✓	X	<input type="checkbox"/>	<input type="checkbox"/>	
18	Additional Documents as requested by CAAT.	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>	

Remark

* **Document No.15** can Download template on CAAT Website.

** **Document Item No.17** including as follows;

1. Recent copy of an Aircraft Operator Security Programme (AOSP) of the foreign air operator endorsed/approved/verified by the appropriate Authority for Aviation Security of the State of Operator

2. Letter of Certification Certifying from the Appropriate Authority for Aviation Security of The State of Operator to certify that:

(a) such Aircraft Operator Security Programme (AOSP) is the most recent and still valid and;

(b) the foreign air operator well complies its Aircraft Operator Security Programme (AOSP), which meets the requirements of the National Civil Aviation Security Programme; as well as, all applicable laws and regulations on civil aviation security imposed by its country;

3. Letter of appointment for representatives in Thailand to act on receiving notification, orders or decisions on civil aviation security or proceed other acts as notified by the Authority (The letter shall be clearly stated that this representative is responsible for receiving notification regarding security matter in Thailand)

4. Supplementary Station Procedures (SSP) for a commercial air transport into or from the Kingdom of Thailand with all the elements and details in a form as SSP Template,

(For the SSP model template in Microsoft word format, please register and access to CAAT AVSEC PORTAL at portal.caat.or.th/it/document/)*

*****Channel for contact if you have any questions regarding each item.**

For Items No. 1-14: contact Air Operating Licensing License Division, Economic Regulation Department at faop@caat.or.th

For Item No. 15: contact Consumer Protection Division, Economic Regulation Department at erd_cp@caat.or.th

For Item No. 16: contact Foreign Air Operators Division, Flight Operations Standards Department at ops_fa@caat.or.th

For Item No. 17: contact Operators Security and Facilitation Oversight Division, Aviation Security and Facilitation Standards Department at sfd_faosp@caat.or.th