



Cover Regulation to TCAR PEL Part - CCTO

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Approved By

Air Chief Marshal

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Director General

The Civil Aviation Authority of Thailand

THAILAND CIVIL AVIATION REGULATION (TCAR)

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RECORD OF REVISIONS

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LIST OF EFFECTIVE PAGES

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FOREWORD

Having regard to section 15/7 section 15/8 of Air Navigation Act, 14th Amendment B.E.2562, whereas the Civil Aviation Authority of Thailand (CAAT) shall have the duties and responsibilities for regulating and oversight on the Safety, Security and Facilitation of civil aviation in Thailand. In regulating and oversight civil aviation to promote sustainable development on civil aviation industry, The CAAT shall also proceed to comply with the Convention on International Civil Aviation, ICAO Annexes and International Standards.

By the virtue of section 15/10 paragraph 2, of Air Navigation Act, 14th Amendment B.E.2562, which contain provisions relating to the power of The Director General of Civil Aviation of Thailand to lay down necessary measures or actions for the oversight of civil aviation and the safety standard of the Civil Aviation Authority of Thailand, The Director General of Civil Aviation of Thailand, hereby issued detail regulations concerning the the approval of Training Organisations involved in these tasks as detailed in TCAR PEL Part CCTO

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SECTION I – INTRODUCTION AND PRINCIPLES

Article 1 – Introduction

In this publication the word ‘must’ or ‘shall’ is used to indicate where the Director General requires the Organisation, owner or operator to respond to and comply with, or adhere closely to, the defined requirement.

If the Organisation’s/owner’s/operator’s/ holder of a licence, certificate or authorisation response is deemed to be inadequate by the Director General, a specific requirement or restriction may be applied as a condition of the appropriate instrument to be issued under Thailand Civil Aviation Regulations.

Article 2 – Definitions

For the purposes of this regulation, the following definitions apply:

- (1) ‘Acceptable means of compliance (AMC)’ means non-binding standards adopted by the CAAT to illustrate means to establish compliance with the Regulations;
- (2) ‘Alternative means of compliance (AltMoC)’ means those means that propose an alternative to an existing AMC or those that propose new means to establish compliance with the Regulation for which no associated AMC have been adopted by the Agency;
- (3) ‘CCTO’ means Cabin Crew Training Organisation approved by CAAT as an Approved training organisation authorise to deliver Cabin Crew initial training.
- (4) ‘Certificate’ means any certificate, approval, licence, authorisation, attestation or other document issued as the result of a certification attesting compliance with the applicable requirements;
- (5) ‘Cover Regulation’ means this regulation serving as the cover regulation for TCAR PEL Part CCTO.

Article 3 – Objectives

- (1) The principal objective of TCARs regulations is to establish and maintain a high uniform level of civil aviation safety in the Kingdom of Thailand.
- (2) TCARs Regulations further aims to:
 - (a) contribute to the Thailand aviation safety policy and to the improvement of the overall performance of the civil aviation sector;
 - (b) facilitate the movement of goods, services and personnel worldwide, by promoting the mutual acceptance of certificates and other relevant documents;
 - (c) promote cost-efficiency, avoiding duplication, and promoting effectiveness in regulatory, certification and oversight processes;
 - (d) promote, worldwide, the views of the Kingdom of Thailand regarding civil aviation standards and civil aviation regulations;
 - (e) support passenger confidence in a safe civil aviation.

Article 4 – Subject matter and Scope

- (1) This Cover Regulation as well TCAR PEL Part CCTO lay down:
 - (a) the certification, oversight, and enforcement of organisations subject to this Regulation;
 - (b) issuing, maintaining, suspending, or revoking approvals and authorisations;
 - (c) monitoring compliance with this Cover Regulation and TCAR PEL Part CCTO.;
 - (d) This Regulation shall apply to organisations involved in the licensing, training, testing, checking and assessment of applicants according to this regulation.

Article 5 – General Obligations of Organisations

Organisations subject to this Regulation shall:

- (1) comply with the applicable requirements of this Cover Regulation and TCAR PEL Part CCTO;
- (2) ensure that all training provided is conducted in accordance with approved programmes;
- (3) establish and maintain a management system proportionate to the size and complexity of the organisation;
- (4) ensure personnel are competent, qualified, and appropriately authorised;
- (5) provide CAAT with access to facilities, personnel, and records for oversight purposes;
- (6) report occurrences, deficiencies, or safety concerns that may affect training quality;
- (7) retain records demonstrating compliance for a period specified by CAAT.

Article 6 – Continued Validity

- (1) An approval issued in accordance with TCAR PEL Part CCTO shall remain valid subject to:
 - (a) continued compliance with applicable requirements;
 - (b) timely resolution of findings identified by CAAT;
 - (c) ongoing oversight by CAAT.
- (2) The approval may be:

- (a) limited, suspended, or revoked by CAAT where the organisation fails to comply;
- (b) amended upon request or when changes affect the scope of approval.

Article 7 – Means of Compliance

- (1) Organisations shall demonstrate compliance with this Regulation using:
 - (a) Acceptable Means of Compliance (AMC) issued by CAAT; or
 - (b) Alternative Means of Compliance (AltMoC) approved by CAAT.
- (2) Alternative Means of Compliance shall:
 - (a) provide an equivalent level of safety;
 - (b) be subject to prior acceptance by CAAT.

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SECTION II – APPLICABILITY

Article 8 – Entry into force and application

- (1) This TCAR PEL CCTO – Cabin crew initial training and Training organisations as well as Part CCTO shall enter into force on the day following their publication by the Government Gazette.

Article 9 – Applicability

This Regulation applies to:

- (1) Cabin Crew Training Organisations (CCTO);
- (2) personnel involved in training, checking, and examination;
- (3) any organisation seeking approval under TCAR PEL Part CCTO.

SECTION III – ENFORCEMENT

Article 10 – Enforcement

Non-compliance with this Regulation may result in:

- (2) findings and corrective actions;
- (3) limitations or suspension of approvals;
- (4) revocation of approvals;
- (5) administrative or legal measures in accordance with applicable laws.

Annex 1 Essential requirements for cabin crew members and organisations authorised to deliver cabin crew initial training

1. Cabin Crew

1.1. General

A person undertaking training to act as a cabin crew member in an aircraft must be sufficiently mature educationally, physically and mentally to acquire, retain and demonstrate the relevant theoretical knowledge and practical skills.

1.2. Training course

1.2.1. When appropriate for the type of operation or privileges, training must be executed through a training course.

1.2.2. A training course must meet the following conditions:

- (a) a syllabus must be developed for each type of course; and
- (b) the training course must comprise a breakdown of theoretical knowledge and practical instruction (including synthetic training), if applicable.

1.3. Cabin Crew Instructors

Instruction must be given by appropriately qualified instructors. Those instructors must:

- (c) have appropriate knowledge in the field where instruction is to be given;
- (d) be capable of using appropriate instructional techniques; and
- (e) receive regular recurrent training to ensure that the instructional standards are maintained up to date.

1.4. Cabin crew evaluators

Persons responsible for examination of cabin crew must:

- (f) meet the requirements for cabin crew instructors; and
- (g) be capable of assessing cabin crew performance and conducting examinations.

2. TRAINING ORGANISATIONS

An organisation providing cabin crew training must meet the following requirements:

- (h) have all the means necessary for the scope of responsibilities associated with their activity. Those means comprise, but are not limited to, the following: facilities, personnel, equipment, tools and material, documentation of tasks, responsibilities and procedures, access to relevant data and record-keeping;
- (i) as appropriate for the training provided and the size of the organisation, the organisation must implement and maintain a management system to ensure compliance with the essential requirements set out in this Annex, manage safety risks, including risks related to deterioration in the standard of training, and aim for continuous improvement of this system; and
- (j) establish arrangements with other relevant organisations, as necessary, to ensure continuing compliance with those requirements.