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1 Application Reference

This field is **mandatory information** required for traceability purposes.

Put your internal generated reference in this field. This field is used to provide a **unique internal reference** for this application. This reference will be used as an identifier of your application.

If the organisation wants to **amend a previously submitted application**, then the organisation shall submit a new CAAT Form 2C application indicating in this box the original internal reference + version 2 and it shall indicate that this CAAT Form 2C supersedes the previously submitted application.

If the organisation wants to **cancel a previously submitted application**, then the organisation shall notify airworthiness@caat.or.th and indicate the reference of the application to be cancelled.

2 Applicant Data

2.1 Registered Name and Address

(1) Registered Name:	Please enter the full name of the company <u>as it appears on the Certificate of Incorporation/Business Registration</u> or equivalent legal document stating name of the company.
(2) Trading Name (T/A or DbA):	If you use a trading name, trade name, business name, “trading as” name, or “doing business as” name that differs from the registered company name, please indicate it here. The use or acceptance of such trading name in this application does not constitute confirmation by CAAT of trademark ownership, exclusive legal rights, or legal entitlement to use that name. The applicant remains solely responsible for ensuring its legal entitlement to use the trading name. If no trading name is used, leave this field blank or enter “-” or “N/A”.
(3) Trade Register No.:	Please enter the trade register number as it appears on the Certificate of Incorporation/Business Registration or similar legal document.
(4) Trade Registered Date:	Please provide the date of the Certificate of Incorporation/Business Registration or similar legal document stating name and seat of the company.
(5) Street / Number and Address:	Please enter the full Address of the company as it appears on the Certificate of Incorporation/Business Registration or similar legal document stating the seat of the company.

IMPORTANT NOTE: The applicant shall be a Thai juristic person in accordance with the applicable CAAT requirement. The applicant shall provide evidence confirming its legal status and Thai juristic person status, including a copy of the juristic person certificate, business registration, Certificate of Incorporation, or equivalent legal document issued by the competent authority.

The supporting document shall show, at least, the registered name, objectives, registered office or head office address, authorised representative(s), and other information necessary to demonstrate that the applicant is incorporated or registered in Thailand, has its registered office or head office in Thailand, and has Thai nationals holding more than 50 percent of its shares. The document shall be **valid within 6 months** at the time of application submission.

Where such information is not fully shown in the submitted document, additional evidence, such as a shareholder list or equivalent document, may be required. If the document is not in English, an English translation should also be submitted.

2.2 Billing and Postal Data

2.2.1 Billing Address

The (company) name and address specified in this section will be printed on the invoice/s CAAT will issue. A (company) name deviating from the one entered in section 2.1 "Registered Name" can only be accepted by CAAT upon justified request. A written statement signed and stamped, from the legal entity which is taking responsibility to pay the CAAT invoice(s) is to be submitted together with the application. Please contact airworthiness@caat.or.th in case of questions.

The billing entity or payer, if different from the applicant, shall not be considered the approval holder and shall not affect the responsibilities of the applicant under the applicable regulation.

Please leave it blank, put "-", or "N/A", if the Billing Address is the same as the registered name and address.

2.2.2 Financial Contact

The name and contact details specified in this section are those of the person that will be contacted for all issues connected with the CAAT invoice/s (e.g. accounts payable clerk), responsible for ensuring the CAAT terms of payment are honoured.

2.2.3 Invoice Recipient

An electronic invoice copy will be issued to the email address indicated here. The email address provided may also be a generic email address (can be the same as Organisation Generic Email).

2.2.4 Shipping Address

The (company) name and address specified in this section will be used on any mailing package CAAT will deliver when requested.

3 References certificates (e.g. CAAT, NAA, EASA, FAA, TC CANADA)

Enter your approval number (CAAT.CAMO.XXXX or CAAT.CAO.XXXX) or enter '-' or 'N/A' for initial approval.

If the organisation holds other CAAT approval(s) and approval(s) from other CAAs, please indicate the relevant approval number. If the CAAT Part-CAMO approval is linked to a CAAT AOC, the CAAT AOC number shall be also indicated. For a clearer indication, put the CAA abbreviation when the approval is not included such information.

4 Addresses of site(s) requiring approval

4.1 PPB - Principal Place of Business

Enter the address of the **Principal Place of Business (PPB)**. PPB means the head office or the registered office of the undertaking within which the principal financial functions and operational control of the activities referred to in the Regulation are exercised.

4.2 Additional Location, Base, Engine and Propellers Component Maintenance Site(s) and/or specialized service site

Enter the address(es) of any additional location(s) used by the organisation, except for Line Maintenance Locations to be listed in block 4.3.

This block shall be used to identify locations(s) **in addition to the PPB**, where the organisation is performing its activities or having offices (for example: office of the Accountable Manager, records archive, continuing airworthiness management office, base maintenance facilities, engine maintenance facilities, component maintenance facilities, NDT facilities, storage locations separate from the maintenance locations, etc.).

Locations where controlled records, electronic record systems, continuing airworthiness management functions, maintenance planning functions, compliance monitoring activities, or approved data control are performed or retained shall be identified where they are relevant to the approval. Where records are retained electronically or through a cloud-based system, the applicant shall describe the control arrangements in the exposition and identify the responsible location or function.

For ICAO Airport Code, enter “-” or “N/A” where the site is not located at an aerodrome or where no ICAO airport code is applicable.

[Duplicate the table to add as many additional locations as necessary].

4.3 (CAO Only) Line Maintenance Location(s)

DO NOT ENTER ANY DATA IN THIS SECTION IN CASE OF CAAT PART-CAMO APPLICATION.

Enter the address(es) of the line maintenance location(s). All the line stations shall be listed. This block is only applicable for organisations applying for Combined Airworthiness Organisation (CAO) with maintenance privilege.

[Duplicate the table to add as many additional locations as necessary].

5 Contacts

5.1 Accountable Manager

This field is **mandatory information** required for traceability purposes.

- A. Please enter the full details of the proposed Accountable Manager. The term “proposed” only remains applicable until the application has been approved.
- B. In case of **variation** application for a change of Accountable Manager:
 - Please enter here the details of the proposed Accountable Manager.
 - Please mark in block 5.1 (Application for change) “Nominated persons”.

5.2 Compliance Monitoring Manager (Part-CAMO) or Quality Manager (Part-CAO)

This field is **mandatory information** for any application.

The person identified here is intended to be the person in the organisation who is in charge of maintaining the relationship and communication with the CAAT.

The name and contact details specified in this section are those of the person responsible for the application. The “Compliance Monitoring” acts as the contact person in case CAAT has administrative questions related to the application.

NOTE: For Part-CAO, this means the person delegated as a Quality Manager of the organisation. In case of CAO using organisation review, this can be the person responsible for the organisation review programme (ROR).

5.3 Organisation Contact

This field is **mandatory information** required for communication purposes.

Enter the generic email address of the organisation.

The “generic” email address is to be used by CAAT for formal communication with the organisation, including technical communication, application status notification, finding notification, certificate-related communication, and other official correspondence through CAAT systems. This email address will be used for all technical communication, including:

- The automatic technical notifications sent by EMPIC used by CAAT;
- The delivery of any approval certificate;
- The notification of actions on the certificate; and
- The relevant technical communication.

This email address is aimed to be used even though people in charge leave the company. The address should remain independent from a person and therefore without people’s name.

5.4 Contact in Case of Urgent or Emergency Issue

This field is **mandatory information** required for communication purposes.

Please enter the details of the person who may be contacted by CAAT in case of urgent or emergency issues related to the approval, safety concerns, serious findings, or other time-critical matters. This person may be the same as the person identified in section 5.2. A direct mobile phone number and individual email address should be provided and kept current.

If the same person as section 5.2 is used, this field may be left blank or marked as “-” or “N/A”.

6 Identification of Activity

6.1 Application for

Please indicate the application purpose.

(1) TCAR AIR Part-CAMO Approval: Tick this box when applying for CAMO

(2) TCAR AIR Part-CAO Approval: Tick this box when applying for CAO

6.2 Application Type

(1) Initial application: Tick this box when applying for an initial approval

(2) Application for change: [Multiple selection is possible]

Tick this box in case the organisation intends to apply for a variation or change. Fields where no change occurred shall stay blank. Please select the box corresponding to the type of change(s).

Change to Address

Select this box for changes to the organisation name, registered address, principal place of business, approved site, facility, location, or contact information relevant to the approval. For CAO, this may include base maintenance sites, line maintenance locations, engine/component maintenance sites, or specialised service locations. For CAMO, this may include CAMO offices, records storage locations, or other locations where continuing airworthiness management functions are performed.

For CAO, please see details [here](#).

For CAMO, please see details [here](#).

Change to Personnel

Select this box for changes to the Accountable Manager, nominated person(s), Compliance Monitoring Manager, Quality Manager, Airworthiness Review Staff, ARS examiner, or other key personnel relevant to the approval. This box should also be selected where staff number or manpower changes may affect the approved scope, privileges, workload capacity, or continued compliance.

For CAO, please see details [here](#).

For CAMO, please see details [here](#).

Change to Capability

Select this box for changes affecting the scope of approval, terms of approval, aircraft type/series/model, rating, privilege, scope of work, aircraft maintenance programme applicability, engine/component scope, NDT method, or subcontracted organisation affecting the approved capability. For CAMO, this includes addition or removal of aircraft type/series/group or subcontracted continuing airworthiness management tasks. For CAO, this includes changes to aircraft ratings, maintenance privileges, continuing airworthiness management and airworthiness review privileges, component ratings, complete turbine engine scope, or specialised services.

For CAO, please see details [here](#).

For CAMO, please see details [here](#).

Change to Procedures

Select this box for changes to the CAME/CAE or associated procedures that require prior approval or may affect the organisation's compliance system, privileges, or approved scope. This may include change management procedures, AltMoC, reporting lines, competency control, manpower calculation, airworthiness review procedure, indirect approval procedures, contracted/subcontracted arrangements, quality system, organisational review, or other procedures directly supporting the approval.

For CAO, please see details [here](#).

For CAMO, please see details [here](#).

Other changes	Select this box for changes not requiring prior approval only where the organisation has not been granted the privilege or procedure to manage such changes without prior approval, or where CAAT requires the change to be submitted through CAAT Form 2C. Examples may include AMP amendments, addition/removal of aircraft registration within an already approved type, update of associated documents, renewal of agreements without scope impact, or other administrative changes not affecting the certificate, terms of approval, scope, privileges, or key personnel. For CAO, please see details here. For CAMO, please see details here.
(3) Notification of surrender (with certificate return)	Tick this box in the case the organisation intends to surrender its CAAT Part-CA(M)O approval. Only information sections 1, 2, 5, and the signature under 12 are deemed necessary.

6.3 Terms of Part-CAMO/CAO Approval, scope of work, or changes, relevant to this application

- A. Please describe the scope of the application, providing a summary and any additional information.
- B. In case of application for revision of application, providing a summary and any additional information which will supersede the previous version of the application.
- C. In case of application for variation, list, in bullet points, the new scope or the changes to the existing approval you are requesting for and mention the section numbers of the change.

Variation Example:

- Change to registered address (2.1)
- Change to PPB address (4.1)
- Addition of a new facility for technical record storage (4.2.1)
- Addition of a new training facility (4.2.2)
- Change of Accountable Manager (5.1)
- Change to generic email of organisation (5.3)
- Change to emergency contact (5.4)

Variation Example (specific to CAMO approval):

- Change of compliance monitoring manager with effect from DD/MM/YYYY (5.2).
- Change of CAMO manager with effect from DD/MM/YYYY [nominated person for continuing airworthiness management in accordance with CAMO.A.305(a)(3)]
- Addition of subcontracted organisation (9 and 10)
- Addition of a new aircraft type to the Scope of Work (9)
- Removal of an aircraft type from the existing Scope of Work (9)
- Change of required manpower more than 25% (7)

Variation Example (specific to CAO approval):

- Change of CAO manager with effect from DD/MM/YYYY [nominated person for maintenance in accordance with CAO.A.035(b)]
- Addition of a new line maintenance station (4.3.1)
- Addition of a new aircraft rating (8)
- Addition of continuing airworthiness management and airworthiness review privileges to the existing rating (8)
- Addition of management privilege to the existing rating (8)
- Addition of subcontracted organisation (10)

6.4 Attachment for Part-CAMO / Part-CAO

For Part-CAMO initial approval, the pre-audit result shall be submitted in accordance with CAMO.A.115(b).

For Part-CAMO variation applications, an updated or targeted pre-audit result shall be submitted where the change affects the organisation's scope of approval, privileges, management personnel, compliance monitoring system, continuing airworthiness management processes, subcontracted continuing airworthiness tasks, or other areas requiring CAAT to verify that the organisation remains compliant with the final proposed exposition.

For Part-CAO applications, compliance verification evidence shall be submitted when required by CAAT or where necessary to demonstrate readiness for the proposed scope or change.

7 Number of staff

This field is **mandatory information** for any application.

The number of staff declared in CAAT Form 2C shall be consistent with the manpower information and manpower calculation included in the exposition. Any inconsistency shall be corrected by the applicant before the application is accepted for further processing.

Put '-' or 'N/A' if there is no manpower related to Part-CAMO/-CAO approval or the site is the same location as PPB.

7.1 Employees

The total number of staff employed by the organisation who are involved in the approval.

7.2 Subcontractors

The total number of staff subcontracted staff working under the organisation's quality system who are involved in the approval.

8 Scope of requested TCAR Part-CAO Approval

DO NOT ENTER ANY DATA IN THIS SECTION IN CASE OF CAAT PART-CAMO APPLICATION.

Please describe in detail the scope of the application with reference to the information included in block 6.3.

In case of application for change to scope of work, only the parts of this table affected by the change shall be compiled.

8.1 AIRCRAFT RATING

The requested scope entered in this section shall be consistent with the scope described in section 6.3, the exposition, the applicable compliance checklist, the aircraft maintenance programme(s), and the relevant contracted or subcontracted arrangements. Any discrepancy may delay the processing of the application.

Select the requested aircraft rating(s) by selecting the privilege(s) the organisation wishes to perform for each rating:

(1) Maintenance

The organisation wishes to have maintenance privileges in accordance with CAO.A.095(a).

An aircraft rating, in relation to the maintenance privileges, means that the CAO may carry out maintenance on the aircraft and any component (including engines), in accordance with aircraft maintenance data or, if agreed by CAAT, in accordance with component maintenance data, only whilst such components are fitted to the aircraft. Nevertheless, such aircraft-rated CAO may temporarily remove a component for maintenance in order to improve access to that component except when such removal creates the need for additional maintenance not eligible for the requirements of this rating. This will be subject to a control procedure in the CAE to be approved by CAAT.

(2) Continuing airworthiness management and airworthiness review

The organisation wishes to have continuing airworthiness management and airworthiness review privileges in accordance with CAO.A.095(b) and (c).

8.1.1 Aeroplanes — other-than-complex motor-powered aircraft

Select this if you wish to perform the selected privilege(s) on aeroplanes of more than 2730 kg maximum take-off mass (MTOM). In other words, this rating is for Part-M non-CMPA aeroplanes.

8.1.2 Aeroplanes up to 2 730 kg maximum take-off mass (MTOM)

Select this if you wish to perform the selected privilege(s) on aeroplanes other than Part-M aeroplane.

8.1.3 Helicopters — other-than-complex motor-powered aircraft

Select this if you wish to perform the selected privilege(s) on helicopters of more than 1200 kg MTOM or certified for more than 4 occupants. In other words, this rating is for Part-M non-CMPA helicopters.

8.1.4 Helicopters up to 1 200 kg MTOM, certified for a maximum of up to 4 occupants

Select this if you wish to perform the selected privilege(s) on helicopters other than Part-M helicopter.

8.1.5 Airships

Select this if you wish to perform the selected privilege(s) on airships.

8.1.6 Balloons

Select this if you wish to perform the selected privilege(s) on balloons.

8.1.7 Sailplanes

Select this if you wish to perform the selected privilege(s) on sailplanes or powered sailplanes.

8.2 COMPONENTS RATING

This rating is applicable only to maintenance privilege.

The component rating is required for maintenance of engines/components according to the Engine/APU/Component Maintenance Manual.

Select the requested engine rating(s) and/or component rating by selecting the maintenance privilege the organisation wishes to perform for each rating.

An engine rating (turbine, piston or electrical) means that the CAO may carry out maintenance on the uninstalled engine and engine components, in accordance with engine maintenance data or, if agreed by CAAT, in accordance with component maintenance data, only whilst such components are fitted to the engine. Nevertheless, such engine-rated CAO may temporarily remove a component for maintenance in order to improve access to that component except when such removal creates the need for additional maintenance not eligible for the requirements of this rating. An engine-rated CAO may also carry out maintenance on an installed engine during base and line maintenance subject to a control procedure in the CAE to be approved by CAAT.

A component rating (other-than-complete engines) means that the CAO may carry out maintenance on uninstalled components (excluding complete engines) intended for fitment to the aircraft or engine. This CAO may also carry out maintenance on an installed component (other-than-complete engines) during base and line maintenance or at an engine maintenance facility subject to a control procedure in the CAE to be approved by CAAT.

8.2.1 Complete turbine engines

Select this if you wish to perform the maintenance privilege on complete turbine engines.

8.2.2 Complete piston engines

Select this if you wish to perform the maintenance privilege on complete piston engines.

8.2.3 Electrical engines

Select this if you wish to perform the maintenance privilege on electrical engines.

8.2.4 Components other than complete engines

For this rating, please specify the system rating classification in accordance with CAO.A.020(a)(4).

8.3 SPECIALISED SERVICES

8.3.1 Non-destructive testing (NDT)

A non-destructive testing (NDT) rating is a self-contained rating not necessarily related to a specific aircraft, engine or other component. The NDT rating is only necessary for a CAO that carries out NDT as a particular task for another organisation. Holding the NDT rating enables the CAO to issue a CAAT Form 1 limited to the accomplishment of the NDT inspection.

The NDT methods to be requested shall be specified which can be:

- **PT** Liquid penetrant
- **MT** Magnetic particle
- **IRT** Thermography
- **ET** Eddy current
- **UT** Ultrasonic
- **RT** Radiography
- **ST** Shearography
- **Other** Methods other than listed above, please also specify the method and brief details

A CAO approved with an aircraft, engine or component rating may carry out NDT on products they are maintaining subject to the CAE containing NDT procedures, without the need for an NDT rating. In this case, the NDT maintenance tasks accomplished in the “course of maintenance” is released with the associated aircraft, engine, or component release to service.

Borescope inspection **is not considered** as being listed under the D1 rating.

9 Scope of requested Part-CAMO Approval for continuing-airworthiness management and airworthiness review

DO NOT ENTER ANY DATA IN THIS SECTION IN CASE OF CAAT PART-CAO APPLICATION.

Within the applicable rating, select the requested aircraft model and the engine type fitted thereon (the rating indicated in the “Part-66 Type rating endorsement” column of the list can be used as guidelines), as well as subcontracted organizations if any.

In case of application for change of the scope of work, only the parts of this table affected by the change shall be completed.

[Add rows as applicable].

(1) Aircraft type, series, model (with engine type):	For <u>initial</u> application: list all aircraft types/models covered by the AMP, including the types/models of the engines. In case of <u>variation</u> application for change of scope of work, only the aircraft affected by the change shall be listed.
(2) AMP Reference No.:	Considering that the AMP is a controlled document, it needs to have a unique reference identification. The format and content of such reference identification is totally of discretion to the CAMO.

- (3) Subcontractor name (if any):** List the subcontracted organisation(s) working under the approval for any subcontracted continuing airworthiness management tasks under each aircraft type.
- If there is none, put '-' or leave it blank.

10 Subcontracted organisations address data

This section is intended for organisations performing subcontracted tasks under the applicant's approval and management system. Contracted maintenance organisations, suppliers, IT service providers, or consultants should only be listed where their activities are relevant to the approved scope or are required to be controlled under the exposition.

Please list address(es) data of subcontracted organisation(s) working under this approval and also specify brief of subcontracted task/activity to be performed by the subcontractor on behalf of the organisation.

In case of application for change, list only the subcontracted organisation(s) affected by the requested change.

[Add rows as applicable].

11 Applicant's declaration and acceptance of the Terms of Use for the CAAT Inspection and Non-Compliance Form (NCF)

- | | |
|--|---|
| (1) Date (dd/mm/yy): | Enter the date of signature |
| (2) Name: | Enter the name and surname of the Compliance Monitoring Manager or the Quality Manager or ROR |
| (3) Signature of Compliance Monitoring Manager: | Signature of the Compliance Monitoring Manager or the Quality Manager or ROR |

12 Applicant's declaration and acceptance of the General Conditions and Terms of Payment

- | | |
|--|--|
| (1) Date (dd/mm/yy): | Enter the date of signature |
| (2) Name: | Enter the name and surname of the Accountable Manager* |
| (3) Signature of Accountable Manager: | Signature of the Accountable Manager* |
- Important note:** Please do not forget to sign the application form. CAAT does not accept unsigned applications.

* In case of a new Part-CA(M)O Applicant or in case of change of the Accountable Manager, the name, surname, and signature of the proposed Accountable Manager is always required.

In case of changes to the application other than the change of the Accountable Manager, the delegated person to the Accountable Manager (with Power of Attorney / delegation evidence) is acceptable.